RPA MEETING MINUTES

Date/Time/Location: 29 November 2007 Meeting; 8:00-9:00 AM; 1550 Beardshear
Attending: Mike Owen (CALS), Chris Martin (Design), Travis Sapp (Bus), Ricardo Rosenbusch (CVM), Margaret Torrie (CHS), Arnold Van Der Valk (LAS), Jack Girton (Chr. Research), Sedahlia Crase, Clark Ford, Betsy Hoffman, Ellen Rasmussen, Gregory Palermo

1) Approved Agenda for 11/29/07.

2) Approved revised minutes of 11/01/07 and minutes of 11/15/07

3) Provost's items
   ~ Academic & Research Issues: Planning and funding underway for several centers and programs. A) Center for Crops Capturing Carbon (C4). Plant Sciences and Agronomy. B) STEM (Science, Technology Engineering and Mathematics) Education Institute with CHS as the lead. Intended for full education spectrum, but primarily focused on secondary education. C) Social Justice program – some central resources allocated to CHS and ELPS to support it.
   ~ 'Voluntary' assessment process update; costs associated and source for $. No budget has been set for this enterprise. However, ISU has decided to participate in the NASULGC process. Currently considering ACT and SAT approaches to sample testing; expect ot pre and post test 100/200 graduating students. Academic Affairs, Student Affairs and a small team are looking at it; several years out (2010) in terms of implementation. ISU will be putting up a website in the interim with student demographics, NSSE results and costs for attending the university.

4) RMM Implementation
   ~ Collegiate processes for implementing Guiding Principles (see minutes 11/15). Oral directives have been given to deans to view second chance revieees as an atet to review crrent scheme. Provost has committed to seeking written statements from the colleges regarding methods of implementation. Clarified that contrary to previous RPA minutes that LAS does have a budget committee, though there is no formal link to Senate input. Also, the timing information and role of the Budget committee is not well defined or understood.
   ~ RMF and IEF Guiding Principles (memo separately distributed by provost). No extensive discussion other than to reiterate that the memorandum regarding RMF did not stress faculty participation, nor did it clarify the role of UBSC or the provost. Suggestion made that any similar memorandum related to the IEF clarify the role of decision-making and advising bodies.
   ~ Administrative Fee. Determination to suspend fee was discussed with larger group of college fiscal officers. Central admin will continue to support collection processes, and a fee setting and collection strategy will be tailored for each unit.
   ~ Review of 2009 process for RPA input -- refined schedule from provost? A budget schedule is expected by December 10. Ellen Rasmussen will attend RPA on Dec 13 to discuss.
   ~ Gold Sheet process. Concern had been expressed that the 'gold sheet' process under the new RMM was time consuming and ineffective from the PI's perspective. Sample 'gold sheets' were distributed and the procedure has been much simplified for identifying contribution and incentive allocations. Training will be provided.

5) Updates
Research Policy. This focuses on proprietary work and other work that may require dissemination limitations. Is intended to be a concise policy. Is in the final stages of Research Committee approval; should come to RPA by December, for eventual approval by the senate. This is a policy – rules and procedures will need to be developed subsequently to senate consideration.

6) Next meeting:

Spring Semester; Dates TBA

Please forward comments and corrections to G. Palermo

Minutes prepared on behalf of the Council by G. Palermo, chair.