

Substitutes: M. Hill for Arndt, G.; P. Iasevoli for Eisman, A; P. Carlson for Leigh, P.; L. Rajagopal for Strohbehn, C.

Guests: Wickert, J. (Senior Vice President and Provost); Holger, D. (Associate Provost); Rosacker, E. (University Relations); Rippke, S. (Parliamentarian); Ferguson, D. (ISU Daily);

I. Call to Order
A. Seating of Substitute Senators
President Hendrich called the meeting to order at 3:33 PM and seated the substitute senators.

II. Consent Agenda
A. Minutes of Faculty Senate April 2, 2013- [S12/M/8]
B. Agenda for April 23, 2013 – [S12/A/9]
C. Calendar – [S12/C/9]
D. FY 14 Salary Issues Perspectives from Iowa State University Faculty—Hendrich report to Board of Regents
Senator Sturm moved the consent agenda; Senator Wallace seconded. Passed without dissension.

III. Announcements and Remarks
A. Faculty Senate President
1. Provost’s and University Budget Advisory Committees (PBAC and UBAC)
The FS Resource Policies and Allocations Council (RPA) will meet again this year. If senators have further input about salary policy, they should contact their college RPA representatives. President Hendrich speculated that the salary policy will be similar to last year’s. Last year’s policy did not exactly follow the stated policy in the Faculty
Handbook (FH), where “meeting expectations” would receive one-third of the increase and merit would receive two-thirds. This caused a somewhat greater proportion of the salary increases to go to faculty and staff who met expectations.

The Resource Management Model (RMM) review task force made recommendations to the Provost’s Office and ISU President Leath. At PBAC there was a little discussion about the recommendations from ISU President Leath to the senior vice presidents about implementation of the RMM review report. In particular, President Hendrich called senators’ attention to the recommendation to assist the College of Veterinary Medicine and the College of Design. Because of the nature of their academic programs, they cannot increase enrollment. Other recommendations concern graduate education, with the goal of helping ISU maintain and enhance its AAU status. Specific proposals have not been made, but President Hendrich would like to see FS have input. There are also recommendations about “research infrastructure,” by which President Hendrich meant supporting research and broader infrastructure that supports scholarly activities of faculty.

2. Wellness Consultant
President Hendrich expects a final proposal from the consultants within the next month. Then human resources and the senior vice president of business and finance will need to make decisions about what aspects of that proposal will be implemented.

3. AAUP Webinar on Faculty Senates
President Hendrich will be at the Board of Regents (BOR) meeting on Thursday and will be unable to attend the AAUP webinar (Thursday, April 25, 1-3 PM in 1550 Beardshear). She encouraged interested senators to contact Sherri Angstrom.

4. Presentation to BOR
President Hendrich will address BOR and guests at Thursday’s meeting. She intends to call attention to three goals of ISU faculty that need BOR support: (1) maintaining and enhancing the quality of the student experience with record increases in student enrollment; (2) maintaining and enhancing research facilities and excellence in the face of certain decline in federally sponsored research money; and (3) helping Iowa be the best it can be. She cited examples of ISU excellence in meeting these goals, including collaborations and mentoring among faculty of different programs and ranks, college outcomes assessment developments, and extension and community-minded works. She will thank BOR for continued support.

B. Faculty Senate President-Elect
1. FS Website
President-Elect Dark announced that FS has been approved to use Drupal for the FS website. Sherri Angstrom has received training on using Drupal, and the transition will begin over the summer. President-Elect Dark expects that the change will result in a fresh look and up-to-date content.
2. **Learning Ecosystems Assessment**
   MindWires is the consulting firm hired to help determine where ISU needs to be in the coming years with respect to the “learning ecosystem.” The original plan was to meet with faculty this semester and work over the summer to draft a full report. MindWires met with Provost Wickert, President Hendrich, members of CELT and IT as well as the steering committee. MindWires wrote a short report, in which they concluded that ISU is at a “perfect storm” of students and maximum use of facilities. They propose to examine the use of data on campus, including technology use in classrooms and campus use more generally. By the end of the semester, a large representative committee of faculty and other stakeholders will work together to ensure that the different needs of campus are considered. These representatives will disseminate information from the project to the university. President-Elect Dark projected that focus groups and faculty surveys will take place early in the fall semester, and a report will be issued in November.

C. **Provost**

1. **State Budget**
   Provost Wickert reported that there has been some movement in the legislature. Currently first-year funding for the Biosciences building has been penciled in for Fiscal Year 2015. This is ISU’s top capital priority, and ISU will endeavor to move the funding up to FY 2014. There is also support for the state-funded need-based scholarship. In the draft for the coming year, $10 million has been appropriated. Currently there is still a 2.6% increase in general fund appropriations.

2. **Updated Budget Plan**
   Provost Wickert has identified compensation and salary policy as the top budget priority. Faculty hiring is the second priority. Many areas are making targeted investments.

3. **RMM Report**
   ISU President Leath finished reviewing the RMM report. Eleven specific recommendation and observations were forwarded to the Provost’s Office. Some concern funding for extension and outreach, VPRED office, and core programs that have a high cost of instruction (e.g., veterinary medicine).

4. **FS Committee on Outcomes Assessment**
   Provost Wickert is working actively with Karen Zunkel and Associate Provost Dave Holger on implementing Iowa State File 2284. This bill requires outcomes assessment and continuous improvement for large classes. Provost Wickert reported that the plan is moving along well, and Zunkel will make a presentation at BOR meeting.

5. **BOR Approval of Recommendations for Promotions**
   At BOR meeting, regents will vote on recommendations for promotion. Provost Wickert has arranged for electronic letters to be sent to affected faculty immediately upon BOR vote.
IV. Special Order: Election of Council Chairs
There were no new nominations for either position. Micheal Owen was elected chair of Judiciary & Appeals Council (49 in favor, 1 abstention). Steve Freeman was elected chair of RPA (46 in favor, 1 write-in, and 2 abstentions).

V. Unfinished Business
A. Revision to FH 6.2 Honorary Degrees [S12-15]
Senator Zarecor noted that the last sentence of FH 6.2.5 is unclear with respect to what the Executive Board is supposed to approve. She proposed new language. Senator Minion proposed an alternative that was deemed to be clearer, so Senator Zarecor withdrew her amendment. Senator Minion moved to change the final sentence to say: “…following the recommendation of the Committee on Awarding Honorary Degrees and its approval by the Executive Board of the Faculty Senate.” Senator Zarecor seconded. The amendment passed without dissension. The motion passed without dissension.

B. Revision to FH 5.7 Evaluation of Central Administrators [S12-16]
No discussion. The motion passed without dissension.

VI. New Business
A. Dead Week Resolution [S12-17]
Senator Wallace reported that the changes were proposed in response to complaints from the Government of the Student Body (GSB) about a small number of cases where additional work not originally on the syllabus was assigned by instructors for dead week, including new examinations. The proposal is a policy, rather than mere recommendations and suggestions.

Senator Sturm asked Senator Wallace to explain the recourse for students and the punishment for faculty who fail to comply. Senator Wallace replied that he understood students to be able to follow the usual grievance procedure: discuss first with the instructor, then the chair, etc. Associate Provost Holger said that the three bullet points have different procedures. The first bullet point (prohibiting new assignments) should be handled under the usual academic grievance procedure. The second bullet point (prohibiting mandatory final examinations during dead week) is not a new policy and Associate Provost Holger’s office enforces this. The third bullet point (prohibiting student organizations from holding organized activities during dead week) is enforced rigorously by Student Affairs Office.

Senator Zarecor asked why the exception for “semester-long projects such as a design project in lieu of a final” was omitted from the new policy. Senator Wallace recommended that Senator Zarecor write an amendment to reintroduce the exception. Senator Sturm pointed out that this would be unnecessary: if the project is included in the syllabus at the start of the semester, it complies with the policy.

Senator Bhattacharya thought the old policy was directed only at undergraduate education, but the new policy seems to include everyone. What was the reason for the
change? President Hendrich disputed whether the old policy was restricted to undergraduates. Senator Wallace replied that the policy is meant to include everyone.

Senator Smiley-Oyen asked whether students have been satisfied with these proposals. Senator Wallace said that he had distributed the proposal to student representations on Academic Affairs Council, but has received no responses.

President Hendrich encouraged senators to submit amendments in writing in advance of the next FS meeting.

B. Extra-Curricular Activities [S12-18]
Senator Wallace reported that this policy was inspired by an incident at UNI where a student was (initially) denied the opportunity to make up an assignment he would miss due to military service. The goal was to create a uniform policy for any university-sponsored university-related activity.

Senator Zarecor related an experience where a student who had military service was given options for when to complete the service. She wondered whether the policy could encourage students to arrange activities so that they do not conflict with courses.

Senator Selby raised concerns about the breadth of activities that are included. She observed that some students have multiple conference presentations and professional conferences. Also, she had a student who initially reported that National Guard activities would occupy two weeks; the activities actually occupied six weeks and began two weeks after the start of classes. The student did not have an internet connection. She thought that excusing an absence extending over half of a semester is unreasonable. Overall, she was concerned that the exceptions were too broad and vague. How should we understand “occasionally” in “students occasionally participate in non-credit events…”?

Senator Jackman pointed out that academic or athletic conferences or workshops have to be officially university- or department-sponsored. Senator Selby replied that that is not how students understand the policy, and she claimed that the sentence before the list would need to be reworded.

Senator Olson observed that some course-related activities are impossible or impracticable to replicate. While some examinations may be rescheduled or equivalent make-up assignments created, practicum activities cannot be replicated in office hours. She was concerned that lab-based and performance-based course activities do not fit well with this policy.

Past President Freeman said any student who represents a department at a professional conference is sanctioned by the department, even if the activity is not officially university-sponsored. They are representatives of ISU. More questionable cases concern student clubs that want to have field trips without being accompanied by the adviser.
Senator Byars questioned the exception for military service. While she tentatively accepted the exception for active duty, other military service is akin to a job – and we do not excuse students for job-related activities. Senator Smiley-Oyen noted that “active duty” is a technical term. National Guard soldiers are sometimes called up for flood duty, but she was uncertain whether that qualified as “active duty.” Senator Wallace replied that “military service” was supposed to be a catch-all term for military-related activities. President Hendrich called senators’ attention to the policies concerning military service that are in the Policy Library but not in FH. Parliamentarian Rippke confirmed that there is a policy concerning military service in the library. President Hendrich told senators that these policies can be found through the Veterans Liaison website.

Senator Smiley-Oyen also countered that it would be unusual for military service to be flexible like Senator Zarecor’s example.

Senator Sturm summarized that there seem to be two major concerns. First there needs to be some statement of faculty rights. This policy emphasizes student rights. But if a student misses a certain number of classes, faculty should have the right to refuse further accommodations. The second concern is about ways to protect students in cases where the obligation is inflexible. Are there protections for jury duty?

Senator Selby pointed out that the policies in the Policy Library concern employees, which include graduate students and B-base faculty. They say nothing about students.

C. Name Change: Agricultural and Biosystems Engineering Graduate Program – [S12-19]
No discussion.

VII. Good of the Order
Senator Smiley-Oyen announced that Dean Anderson will be retiring, and encouraged senators to attend his reception on May 7 in Forker after the FS meeting.

President Hendrich asked Provost Wickert whether people could join the Provost’s Office in the 6K run in Des Moines. Provost Wickert said yes, and T-shirts were still available. The group will gather at 9:30 AM at University and 25th. The group of fourteen includes faculty, staff, and students.

VIII. Adjournment
Senator Wallace moved; seconded by Senator Byars. Meeting adjourned at 4:38 PM.

NEXT MEETING, TUESDAY, MAY 7, 2013 – 3:30-5:00 PM, GREAT HALL, MU

Respectfully submitted April 24, 2013,

Annemarie Butler
Faculty Senate Secretary