Iowa State University Faculty Senate
Faculty Senate Meeting Minutes
September 15, 2015 – 3:30 – 5:00 P.M.
Great Hall, Memorial Union


Substitutes: S. Bradbury for Paschke, T.

Guests: Wickert, J. (SVPP); Bratsch-Prince, D. (Assoc. Provost); Holger, D. (Assoc. Provost); Rosacker, E. (University Relations); Rippke, S. (Parliamentarian); Lawson, T. (P&S Council); Tripathy, A. (GPSS); Singbush, B. (SG); Breitbarth, D. (SG); Dark, V. (Psych); Kurtenbach, J. (IT); Jacobson, D. (ECE)

I. Call to Order
   A. Seating of Substitute Senators
   President Wallace called the meeting to order at 3:30 p.m. and seated the substitute senators.

II. Consent Agenda
   A. Minutes of Faculty Senate May 5, 2015 - [S14/M/10]
   B. Agenda for September 15, 2015 – [S15/A/1]
   C. Docket Calendar – [S15/C/1]
   Senator Butler moved to add a statement about the circumstances of the hiring of the new president of The University of Iowa (UI) to New Business. Senator Freeman seconded. Senator Freeman observed that VP Kurtenbach was not in the Great Hall, so the item could be addressed first as a special order. Senator Butler withdrew her motion and made a new motion to add a special order to the agenda to discuss the statement. Senator Owen seconded. Senator Owen moved to accept the consent agenda as modified. Senator Amidon seconded. The motion passed.
III. Special Order: Statement about Circumstances of Presidential Hire at The University of Iowa
Senator Butler proposed that the statement be sent to UI Faculty Senate President Christina Bohannan, and that copies be sent to Board of Regents (BOR) President Bruce Rastetter and ISU President Steven Leath. (President-Elect Sturm later recommended that the statement also be sent to University of Northern Iowa President William Ruud.) Senator Amidon spoke in support of the statement, noting that it does not seek to “meddle” in UI’s affairs.

Senator Herrnstadt moved to amend the statement, inserting the word “should” in front of “unite.” He thought that the statement was describing our hope that the fundamental principles unite the three Regents Universities and BOR. Senator Zarecor seconded. The amendment passed with a few dissenting votes.

Senator Butler moved to suspend the rules in order to permit a vote on the statement at its first reading. Senator Bigelow seconded. The procedural motion passed.

The motion passed with some dissenting votes.

IV. Special Order: Jim Kurtenbach, Interim VP Information Technology and CIO – IT Initiatives and Projects
VP Kurtenbach said that electronic threats are constantly evolving and becoming more sophisticated. IT is working to protect faculty, staff, and students from these threats. This year, over 80 people from all ranks received a phishing e-mail asking them to reset their passwords to Blackboard. When a person’s e-mail account is hacked, the current protocol is to shut down that person’s access (including e-mail and electronic storage) for at least 24 hours while new credentials are issued.

In response, IT is working to educate users. A new ISU website has been launched. Users can click on the portal to find what is important. There are short videos about how to protect yourself from threats.

IT is seeking to replace ADIN with a new cloud-based enterprise resource planning entity software. The RFP is being finalized.

The IT Leadership Committee (which includes associate deans, representatives from some centers, and IT leads from all of the colleges) has been meeting since January to determine how to implement encryption and move towards multi-factor authentication. They have discussed implementing better security protocols and improving communication.

The new Data Classification Policy protects ISU data and research data. It affects people who are conducting research and those who have access to student data, including ID numbers.
All ISU laptops need to be encrypted by the end of the year. This requirement is in response to internal controls required under the State Financial Audit. For most computers, this requires activating a chip that is already in the computer. For others, it involves installing encryption software works in the background. Senator Seeger asked about IT’s ability to audit. VP Kurtenbach said that the state auditor conducts a random audit of computers. ISU can now look in the directory to see when that computer was last logged into and see that it is encrypted.

V. Announcements and Remarks
A. Faculty Senate President
President Wallace welcomed senators to the first meeting and thanked them for their service.

Sale of Lecture Notes
Some members of campus had received e-mails seeking to hire students to take and sell lecture notes. ISU attorneys have issued a cease and desist order. Selling lecture notes would violate copyright laws, the ISU Computer Use Policy, and the ISU Student Conduct Code. Faculty who discover that their class notes are being sold should contact ISU Legal Services.

Creative Solutions for Delivery of Courses, Labs, etc.
ISU President Leath has asked for creative solutions to deliver courses, labs, and other student engagement activities. The record student enrollment creates stresses on faculty and on the use of facilities used for instruction. Although facilities are being built and renovated, there is a lag in time for those to become available. President Leath is looking for suggestions on how to resolve problems in the short term.

B. Faculty Senate President-Elect
President-Elect Sturm announced that there are new policies in the Policy Library, including one banning e-cigarettes and personal vaping devices on campus; another concerning the use of unmanned aircraft systems on ISU property; and a third concerning administrative use of video cameras on campus. Comments are being solicited.

President-Elect Sturm announced that there were some leadership vacancies on FS committees and asked senators to find volunteers to fill these seats.

The 2016 FS Spring Conference will take place on April 26, 2016 in the Great Hall of the Memorial Union. The topic will be “Research from Start to Finish: The Responsible Conduct of Research at ISU, and the Open Access of Scholarly Research and Data.” President-Elect Sturm asked senators to forward to him the names of possible speakers on these topics.

President-Elect Sturm described two degrees of open access (Gratis and Libre) and two types of publication spaces for open access (Gold and Green). Gratis OA is free of charge and Libre OA adds some usage rights (e.g. copyright) to the free access. By using green
OA, authors self-archive their publications, providing free access to their publications in a public repository (such as ISU’s Digital Repository). (President-Elect Sturm added that faculty members interested in Green OA may send their current CV with a list of publications to Harrison Inefuku in the library and the Digital Repository staff will do the rest.) Gold OA is provided by open access journals which provide free access to their articles. There are also hybrid OA journals.

President-Elect Sturm said that he would like to see ISU join other prestigious American universities (including Harvard, Stanford, Boston University, MIT, and others) in supporting open access. This would push back against prohibitively expensive periodicals whose prices rise approximately 17% per year. He said that he would like to see FS pass a resolution in the next two years to express support for OA publication and encourage colleagues to deposit their work in the institutional repository.

C. Senior Vice President and Provost
Provost Wickert welcomed senators to the new academic year.

Violent Disruption of Demonstration against Bigotry
Provost Wickert condemned the hurtful and violent disruption of the peaceful demonstration against bigotry at the tailgating area. Some of the individuals used racial slurs, one tore a demonstrator’s sign, and a physical altercation ensued. Provost Wickert said that as a university, we teach, we learn, and we’re inclusive. It is appropriate for us to talk about this incident. From talking to students and faculty, it is clear that this incident has made many people feel less safe and less secure on campus.

Provost Wickert said that he is very sorry that this incident happened on campus and he is very sorry that members of our community have been made to feel less safe. His office is in the process of gathering information about what happened. But it is clear that the people who broke up the demonstration were “flat out wrong.” Their actions work against our efforts to make campus inclusive and respect people regardless of race, ethnicity, gender, sexual orientation, or political views.

He encouraged senators to look at ISU President Leath’s statement. He also praised faculty who have used this incident as a teachable moment in their classes about how to improve the campus community.

Board of Regents Meeting
BOR approved a midyear tuition increase for residential undergrad students for ISU and UNI. UI was exempted. This increase totals a $100 per semester increase for those affected students.

BOR approved plans for a legislative request for an increase. This would include an $8.2 million increase for the general university operating budget as well as an inflationary 2.7% increase for line items in the budget (e.g., the agriculture experiment station, Leopold Center, and other units).
Senator Freeman asked whether UI’s exemption from the tuition increase would create competition for students. Provost Wickert didn’t think so, noting that UI already has a higher price, whereas the increase is $100 per semester.

**Budget**

Provost Wickert said that the budget continues to be tight. Student enrollment is 36,001. The Veteran Resident Tuition Benefit requires universities to offer resident tuition to returning servicemen and servicewomen, their partners, and their children. It was difficult to plan for the impact of this because there were no firm numbers of how many people would be included. The impact so far has been greater than anticipated. One consequence from the lost tuition revenue is that the university cannot afford across-the-board 1% midyear salary increases for satisfactory performance. Provost Wickert hopes that next year’s budget will be better. The top budget priority for ISU President Leath is compensation for faculty and staff. The Provost’s Office is working with him to make that happen.

**Student Innovation Center**

The Iowa legislature committed $40 million to the Student Innovation Center. The steering committee includes representatives from all academic colleges. The center will be a campus-wide resource to create “maker spaces,” classrooms, and space for a culture of innovation (including student projects and team based learning).

**College of Human Sciences Dean Search**

Dean Pamela White announced her retirement. She will be deeply missed. The Provost’s Office has received many nominations for individuals to serve on the search committee. The co-chairs will meet with the Provost’s Office to select and invite people to serve. ISU will not hire a search firm to assist in the search, because we have good knowledge and a network of good candidates in this area and across the country.

**D. Other (P&S Council; SG; GPSS)**

P&S Council: Tera Lawson said that P&S Council will work to improve communication with FS and university administration. She noted that P&S employees were contacted in the note selling phishing e-mail. She encourages people to report such scams to abuse@iastate.edu. IT can block the website at the ISU border.

ISUSG: ISUSG President Daniel Breitbarth introduced Blake Singbush (SG’s Director of Academic Affairs) who will be liaison to FS. Singbush said that SG worked to eliminate parking on the north side of Osborn Drive during the workday and expanding the sidewalk for pedestrian use. They are also promoting a Walk Your Wheels campaign.

SG has created a Spring Event Committee (with three faculty members and three students) who are looking to create a spring event to replace the discontinued VEISHEA celebration. SG worked with the library to add new furniture with power outlets on the third and fourth floors. They added nearly thirty tables to the Memorial Union to
accommodate the lunch crowd. They expanded the hours of the Multicultural Center. And they continue to represent ISU in the “It’s on Us” sexual assault awareness campaign.

GPSS: Ardhendu Tripathy had no report.

VI. Unfinished Business
Professor Veronica Dark (chair of the PRS Task Force) provided a summary of the history of the recommended changes to FH. She encouraged senators to discuss the proposals with their colleagues and e-mail comments to her.

There are three major changes proposed. First, the motion names seven specific PRS categories: teaching, research/creative activity, extension, professional/clinical practice, institutional service, professional service/engagement & outreach, and administration. The motion recommends requiring percentages to convey rough proportions of effort. And the motion extends the mediation process to NTE faculty.

Some objections have been raised by multiple faculty members. One is that the seven categories are too specific and removes flexibility in accounting for faculty time. Another is that percentages of effort should not be required. Another objection is that the 5% minimum for percentages of effort should be eliminated. Some have objected that institutional service should not be distinguished from professional service. (Professor Dark noted that these are already separated in FH.) Also others have objected to separating extension from engagement and outreach.

Broader questions and objections have also been raised:
- Faculty members know what is expected of them, so it is unnecessary to use percentages of effort.
- What is the relationship between PRS categories and fiscal categories?
- What category does graduate student mentoring fit into?
- Is it fair for percentages of effort for teaching for the same number of credits to be different in different colleges?
- Does proportion of effort normalize a 60-hour work week?
- Can a person be evaluated on something not listed in his or her PRS?
- The discussion of scholarship in FH 5 is not directly related to the PRS. The definition of scholarship in the PRS section confuses the issue.
- What are lecturers supposed to negotiate if their entire contract concerns service?
- Concerns about collegiality

Following this overview, the discussion was opened to the floor.
Senator Bigelow recommended against sending a draft of the PRS with the letter of intent to prospective faculty. He thought it would be better to wait until they arrive on campus.

Senator Padgett Walsh raised a concern about NTE faculty who are required to serve on committees but are compensated only for teaching. He was unsure whether the PRS negotiation is the appropriate place for NTE faculty to address this problem. Professor Dark replied that the task force recommended that NTE faculty renegotiate their contracts. This new proposal extends the mediation process to NTE faculty.

Senator Faber asked Professor Dark to clarify what the concern was about the relationship between PRS categories and fiscal categories. Professor Dark replied that Extension is a budgetary category. Part of the salary for faculty who have Extension appointments comes from certain areas. The question is what relationship is there between the source of the salary and the PRS categories. Senator Faber pointed out that EASE forms require reporting of percentages as well. She asked about the connection between those budgetary sources and the PRS. Professor Dark replied that EASE form compliance is another matter for FS to discuss.

President Wallace encouraged senators to send comments to Professor Dark. He hoped that the Executive Board would have enough feedback to revise language and present to FS for discussion in October.

B. Name Change: Culinary Food Science – [S14-25] Bigelow
No discussion. The motion passed without dissension.

C. Catalog Changes: Changing Majors while on Probation – [S14-26] Bigelow
No discussion. The motion passed without dissension.

VII. New Business
Senator Bigelow noted that the proposal was vetted by the colleges and the Computer Curriculum Coordinating Committee. There was no discussion.

No discussion.

No discussion.

VIII. Good of the Order
President Wallace encouraged people to attend the Octagon Arts Festival on Main Street in downtown Ames on Sunday, September 27.
IX. Adjournment
Senator Bradbury moved. The motion passed without dissension. The meeting adjourned at 4:52 p.m.

NEXT MEETING TUESDAY, OCTOBER 20, 2015-- 3:30-5:00 P.M., GREAT HALL, MU

Respectfully submitted October 15, 2015,

Annemarie Butler
Faculty Senate Secretary