

Guests: Wickert, Jonathan (SVPP); Holger, D. (Associate Provost); Bratsch-Prince, D.; Rosacker, E. (University Relations); Rippke, S. (Parliamentarian); Bock, A. (AFSCME); Spencer, M. (GPSS); Tehan-Harris, A. (P&S); Soupene, E. (ISU Daily); Bystrom, D. (Carrie Chapman Catt Center); Stephens, C. (Chapman Catt Center); Kletscher, H. (GSB); Gofforth, M. (GSB); Nuter, J. (HRS).

I. Call to Order
   A. Seating of Substitute Senators
   President Schalinske called the meeting to order at 3:31 p.m. There were no substitute senators.

II. Consent Agenda
   A. Minutes of Faculty Senate September 9, 2014 - [S14/M/1]
   B. Agenda for October 14, 2014– [S14/A/2]
   C. Calendar – [S14/C/2]
   D. Changes to FH 5.2.2.1 Standards for Promotion & Tenure [S14-2]
   Senator Minion moved to accept the consent agenda, and Senator Freeman seconded. The motion passed without dissension.

III. Special Order: Rita Phillips, University Bookstore
   Rita Phillips, Carl Arbuckle, and John Wierson presented. They reminded senators that the compliance with the Higher Education Opportunity Act requires faculty to make public their required textbooks in a timely fashion so that students can engage in comparison shopping. The textbook rental program is increasingly popular with students. Faculty are piloting programs that offer textbooks to students provided that the publisher gets 100% enrollment participation. UBS is tracking how faculty use online tools associated with textbooks. The representatives encouraged faculty to contact UBS about
special course materials, arrangements, negotiations with publishers. (UBS can advise about how to comply with FERPA).

IV. Special Order: Julie Nuter, Associate Vice President, Human Resources
Associate VP Nuter said that her office is working on contingent offers (for tenured and tenure-track hires), where the offer is contingent on a successful background check. In September, her office instituted standard language in letters of intent and outlined a process flow. Overall she sees her office as supporting colleges to be competitive in recruiting faculty.

The Benefits Open Change period for faculty will be November 3 to November 21. There will be a P&S forum on benefits options on November 11. VP Nuter also recommended that faculty who are considering retiring before February 7 contact a benefits consultant.

A report on the wellness update and benefits survey from 2013 will be made available this fall.

V. Special Order: Jonathan Wickert, SVPP – Annual NTE Report
Professor Cinzia Cervato has worked in the Provost’s Office to develop workshops on advancement from lecturer to senior lecturer, to create professional development grants, and develop a new faculty orientation session for new hires at all faculty ranks.

ISU hired 105 tenured or tenure-eligible faculty for Fall 2014. There are 130 searches for Fall 2015.

The data on NTE faculty comes from the October payroll, so the following data is about Fall 2013. In term of section credits, NTE faculty teach 31.9%; NTE faculty teach 35.4% of student credit hours; and NTE faculty offer 29.9% of course sections.

Departments that rely on NTE faculty for more than 25% of total instruction are required to complete a departmental responsibility statement to justify the high reliance. 39% of departments are below the 25% total instruction rate. P&S instruction is 4.0% (up from 3.7% in 2012). There have been some common themes about the use of NTE faculty teaching. Some departments have a high professional component (e.g., Greenlee School of Journalism, Veterinary Medicine, or Civil Engineering). Departments have to balance introductory teaching needs with research and advanced educational needs. Some NTE faculty hires are partner accommodations for tenured or tenure-eligible faculty.

Senator Zarecor raised a question about prioritizing professional development opportunities to NTE faculty who are interested in being promoted to senior lecturer over those who do not wish to be promoted. Provost Wickert replied that professional development opportunities benefit everyone. He added that individual departments are authorized to determine their own priorities.
VI. Announcements and Remarks
A. Faculty Senate President
President Schalinske called senators’ attention to comment on the draft policy concerning data classification available in the Policy Library.

B. Faculty Senate President-Elect
President-Elect Wallace asked senators for nominations for the FS representation to the Transportation Advisory Council. He also encouraged senators to send him recommendations for improvements that FS can work on. He has received four suggestions and has followed up on all of them, including the Faculty Modified Leave policy. He also asked senators to consider supporting United Way.

C. Senior Vice President and Provost
1. Deloitte TIER Efficiency Study
Provost Wickert said that BOR would hear eight proposals for changes to business, including proposals affecting human resources, informational technology, finance, and facilities. The general line of these proposals is to form shared service units of an unspecified design to be determined by the needs of each of the public universities. In November, BOR will vote on the proposals. The academic affairs component of the study is still on hold.

2. Budget Proposal
BOR will hear the first reading of a proposal to raise tuition by 1.75% for residents and 1.2% for non-residents. This is in the lower range of increase in the Higher Education Price Index.

3. Chief Information Officer
Jim Davis will return to the faculty next summer. ISU is in the process of soliciting bids from search firms to assist in the search for the next CIO. Provost Wickert assured senators that there would be strong faculty representation on the search committee.

D. Other (P&S Council; GSB; GPSS)
Hillary Kletscher (GSB) introduced Melissa Gofforth, who will be the GSB representative to FS. Kletscher announced that GSB signed onto national “It’s on Us” pledge, a national sexual assault prevention pledge. The BikeShare program is still in the research phase. GSB has worked to establish a Student Loan Education Office on the first floor of Beardshear Hall to provide one-on-one financial counseling to students. GSB is renegotiated how the Iowa State Daily is funded, proposing performance metrics to help the Daily return to profitability. GSB will host an open forum with senior administration to discuss how the increase in the student population affects students.

Arko Provo Mukherjee (GPSS) asked senators to provide names of faculty who are interested in serving as judges for the graduate student research conference.

Amy Harris-Tehan (P&S Council): No report.
VII. Unfinished Business
   A. Minor in Leadership Studies [S14-1] – Bigelow
      There was no discussion. The motion passed without dissension.

VIII. New Business
      None

IX. Good of the Order
    Past President Dark encouraged senators to get flu shots.

X. Adjournment
    Senator Sturm moved, and Senator Bigelow seconded. The meeting adjourned at 4:34 p.m.

NEXT MEETING TUESDAY, NOVEMBER 11, 2014 — 3:30-5:00 P.M., GREAT HALL, MU

Respectfully submitted November 4, 2014,

Annemarie Butler
Faculty Senate Secretary