

Substitutes: B. Schrader for Herrmann, P.; D. Naegele for Zarecor, K.

Guests: Holger, D. (Associate Provost); Rosacker, E. (University Relations); Rippke, S. (Parliamentarian); Bauer, Z. (GSB); Bock, A. (AFSCME); Ferguson, D. (ISU Daily)

I. Call to Order
   A. Seating of Substitute Senators
   President Dark called the meeting to order at 3:32 p.m. and seated the substitute senators.

II. Consent Agenda
   A. Minutes of Faculty Senate October 8, 2013 - [S13/M/2]
   B. Agenda for November 12, 2013– [S13/A/3]
   C. Calendar – [S13/C/3]
   Senator Freeman made a motion to suspend the rules for item IV-A to be discussed and voted on at the same meeting. Senator Wallace seconded. The motion required support from 2/3rds of the house, and passed without dissension. Senator Smiley-Oyen moved to accept the consent agenda and Senator Sturm seconded. Motion passed without dissension.

III. Announcements and Remarks
   A. Faculty Senate President
   1. LEARN (Learning Ecosystem Assessment and Review of Needs)
      The survey for instructional staff will soon be finished. President Dark expects a report from MindWires some time in December.
2. FS Communication with Departments

President Dark encourage senators to ask for a spot on department meeting agendas. She asked senators to remind their colleagues of four items:

(a) Faculty Handbook chapter 10 states policies concerning instruction, including the need for a syllabus, the policy concerning dead week, and the excused absence policy.

(b) It is recommended that each syllabus contain information about disabilities, dishonesty, harassment and discrimination, religious accommodation, and the contact e-mail for academic issues (academicissues@iastate.edu, which is operated by Associate Provost Holger). President Dark anticipates creating a FS website to provide a current list of syllabus recommendations.

(c) Faculty should not use their Iowa State e-mail addresses for lobbying or political purposes.

(d) A faculty signature is required on drop slips to signify that the student has made an informed decision. Withholding the faculty signature does not prevent a student from dropping the class.

3. Shooting On Campus

One major concern about ISU’s handling of the shooting incident was about the speed with which official information became available. No official information was reported until 20 minutes after the incident. Some faculty and students heard the gunfire or received unofficial text messages. The concern is that there was no source of official information that faculty could consult about the incident in order to determine what they should do—Should they keep students in classrooms? Vice President Madden and Director of Public Safety Stewart were invited to appear at the Senate, but because they were unable to attend, they met with President Dark, who expressed this concern. Presidential Chief of Staff Lackey was also present. The ISU Alert System worked as designed but because officers were occupied with the crime scene, the decision to disseminate information through this system was delayed until they were available. President Dark noted that posting of official information about an incident need not be coupled with use of the ISU Alert System. The issue is that faculty were actively seeking information and that none was available. President Dark suggested that critical updates should be immediately available at a central location where those seeking it can find it. VP Madden is heading a task force to review the incident and evaluate ISU’s response. He has assured President Dark that FS will have a seat at the table.

Senator Prieto reported that he had read VP Madden’s and President Leath’s statements on the incident. President Leath had said that there is an agreement in place allowing Ames Police to conduct high-speed chases on ISU’s campus. Senator Prieto suggested that it might be worthwhile to discuss whether this is a good policy. He expressed concern with VP Madden’s statement to the effect that “we” need to trust the police in their judgment; he suggested that the task force needs to include a broad audience, including P&S staff, GSB, campus police, Ames police, and other interested parties and stakeholders from the community. President Dark replied that
she was told that many constituencies will be at the table, including P&S, GSB, and the Ames community.

4. **Caucus Meetings**
   Following the FS meeting, President Dark asked senators to engage in caucus meetings to discuss comments for VP Maden’s Review Team, comments on the SEEC (Student Experience Enhancement Council) and PCEIE (President’s Council on Enhancing Institutional Excellence) recommendations, and nominations for people to serve on the Committee on Student Affairs.

B. **Faculty Senate President-Elect**
   President-Elect Schalinske reported that the Spring Conference theme will be “online education.” No date or location has been determined. He invited senators to contribute suggestions for speakers and subtopics.

C. **Provost**
   Associate Provost Holger said that Provost Wickert was en route from the APLU meeting and Associate Provost Bratsch-Prince was at a meeting of the critical incident response team.

1. **Review of Policies concerning Pursuit of Suspects on Campus**
   President Leath has asked for a group to evaluate university policies. He welcomed suggestions from caucuses about particular topics to consider. Such topics include the ISU Alert system, and how to disseminate information when there is not a current risk, but there is high interest because of the vicinity to campus.

   Senator Smiley-Oyen recommended looking into cars driving fast on campus and recklessly on Morrill. Associate Provost Holger said that they are also looking into Pammel Drive traffic.

2. **SEEC and PCEIE**
   Associate Provost Holger serves on both steering committees and chairs different subcommittees. There has been faculty input, just not FS input. He noted that the executive summaries that were distributed concern only those recommendation for some degree of implementation in FY 2014. There are other longer-term recommendations. But VPs are looking for recommendations as they develop their budget proposals for FY 2015.

3. **Reporting Fs**
   There have been changes to how faculty are to report Fs. These changes arose because of new federal legislation concerning financial aid. University of Missouri was fined $700,000 for failing to track this information. Blackboard is configured so that it will allow faculty to determine the last time a student interacted with the Blackboard system for each particular course.
D. Other

1. GSB (Zachary Bauer)
   Mr. Bauer reported that food sales on campus have resumed. He reported that there was a successful open forum with legislators, which included discussing of tuition freezing and upcoming issues for the legislative session. GSB will be sending a representative to TCU for the annual Big 12 student government conference. GSB also resolved to discontinue funding room and board for three executives.

2. GPSS (Anna Prisacari)
   Not present.

3. P&S Council (Steve Mayberry)
   Not present.

IV. Special Order
   A. Committee on Student Affairs [S13-5] - Dark
      Passed without dissension.

V. Unfinished Business
   None

VI. New Business
   A. Name Change: Agriculture and Society [S13-1] - Wallace
   B. Undergraduate Minor in Food and Society [S13-2] - Wallace
   C. Discontinuation of Master of Agriculture in Professional Ag [S13-3] – Wallace
      Senator Wallace presented all of the above curricular changes. There was no discussion of any of them.

VII. Good of the Order
   None

VIII. Adjournment
   The meeting adjourned at 4:25 p.m.

NEXT MEETING TUESDAY, DECEMBER 10, 2013 — 3:30-5:00 P.M., GREAT HALL, MU

Respectfully submitted December 5, 2013,

Annemarie Butler
Faculty Senate Secretary