IOWA STATE UNIVERSITY FACULTY SENATE
FACULTY SENATE MEETING AGENDA
DECEMBER 10, 2013 – 3:30–5:00 P.M.
GREAT HALL, MEMORIAL UNION


Substitutes: D. Naegele for Zarecor, K.

Guests: Wickert, J. (SVPP); Madden, W. (VP-Business) Bratsch-Prince, D. (Associate Provost); Fitten, K. (Enrollment Services); Rosacker, E. (University Relations); Rippke, S. (Parliamentarian); Mayberry, S. (P&S Council); Kleinheksel, C. (GPSS); Bauer, Z. (GSB); Bock, A. (AFSCME); Voss, B. (ISU Daily)

I. Call to Order
   A. Seating of Substitute Senators
   President Dark called the meeting to order at 3:32 p.m. and seated the substitute senators.

II. Consent Agenda
   A. Minutes of Faculty Senate November 12, 2013 - [S13/M/3]
   C. Calendar – [S13/C/4]
   E. Academic Affairs Catalog Change -- [S13-12]
   Senator Smiley-Oyen moved to accept the consent agenda and Senator Amidon seconded. Motion passed without dissension.

III. Special Order: Fall 2013 Graduation List Approval – [S13-7]
   Senator Paschke moved and it was seconded. Motion passed without dissension.

IV. Special Order: Memorial Resolutions – [S13-8]
   A moment of silence was observed to honor the late faculty members.

V. Special Order: Q & A with Senior Vice President of Business and Finance Warren Madden and Jerry Stewart, Department of Public Safety
   VP Madden announced that Director of Public Safety Jerry Stewart was unable to attend the meeting because a student death was under investigation.
VP Madden said that although the shooting death on campus on November 4 was unfortunate, ISU was fortunate that there were no additional injuries or deaths during the four minute event. He recounted the details of the chase: the suspect stole a truck, which was reported to Ames Police. He back up into a squad car with such force that it rammed the car and turned it 90 degrees. The suspect ended up on campus but did not turn off the engine of the truck. The Ames Police Officer whose car was rammed made the decision to shoot the suspect.

ISU President Leath requested that VP Madden conduct a review of the incident. VP Madden is collecting reports from ISU Department of Public Safety and gathering information about the processes that took place. Then he will engage in a broader conversation. None of the relevant reports have been completed. The City of Ames is still completing its report about the Ames officer. There is no report yet from the State Department of Criminal Investigation (because of the officer’s use of firearms). The Medical Examiner’s Office will also issue a report.

With respect to ISU’s procedures, VP Madden is confident that appropriate procedures were followed. The county attorney has indicated that that under the circumstances the actions of the officer appeared to be reasonable.

Following the incident, issues concerning the ISU Alert System became apparent. Pieces of the system (which includes electronic mail, text messaging, and system voice messaging) did not function as well as they should. When the alert system was tested in October, it worked appropriately. Then Google made some changes in software and as a result some messages were filed as junk mail. ISU’s IT units have talked with Google and addressed those changes. Jim Davis is working on evaluating the alert system and its competitors to see whether there is a better and more efficient system.

The Clarion Act (federal legislation) requires that there are due notifications and procedures in place. VP Madden’s goal is to circulate a draft among major constituent groups (including FS, P&S Council, GSB, and the Critical Instance Response Team [chaired by the Dean of Students]). We can have prepared messages, but those messages would still need to be adapted to the nature of the particular event. This particular incident started at 10:26 a.m., the shooting occurred at 10:30 a.m., and the first message was available at 10:47 a.m. The message indicated that there was no lingering threat. VP Madden is looking into whether that response time can be practically or operationally shortened. It is important to verify that the information is factually accurate before disseminating it. He acknowledged that there may be situations where we want messages sent out faster.

Overall, VP Madden thought that things worked as they could and should. From conversations with administrators and others, he has identified one important gap in providing background information to people so that they can better understand what’s going on and can move forward. We need to identify the people who can convey factually correct information in a more timely way. Are there programs that we can develop for training?

Senator Hill asked whether there was any discussion of the pursuit. VP Madden replied that there was. ISU and Ames Police have defined pursuit policies. ISU’s policies follow the accepted law
enforcement policies. Officers need to assess whether the risk of continuing (or starting) a pursuit is greater than stopping. In this case (which the county attorney deemed appropriate), the truck had rammed a squad car as the officer was starting to get out of the car. He ran red lights. VP Madden speculates that the lights and sirens likely alerted pedestrians. On the point about whether ISU should adopt a “no pursuit” policy, VP Madden observed that ISU has an agreement with the City of Ames allowing pursuit on ISU property. He observed that the location of ISU properties including the Towers and farm operations have activities connected to the city.

Senator Taylor asked whether there could be a separate warning system for faculty and staff only, which would not require the same filtering or confirmations for a warning system for the entire campus. VP Madden had not heard such a suggestion before, and said it could be considered. He added that if there are more systems, it will take longer for messages to be sent out.

Senator Pleasants asked what the procedure would be if there were an active shooter on campus. What sorts of e-mail alerts might one get? If one is teaching in a classroom with a bunch of students, should he or she keep the students there? He added that while in class, all cell phones are off. VP Madden replied that there is a siren warning system, but not all buildings are able to pick up the message from that. Should ISU invest in an audio system for all buildings? Not every building has a speaker system. In this particular case students were getting messages on their cell phones and other devices.

Senator Amidon asked what the protocol is for deploying the ISU Alert system. Who decides? Who chooses the wording? VP Madden replied that in this case, Director Stewart authorized to have an alert issued. Annette Hacker (University Relations) issues it, and there is a system in place if she is unavailable. University Relations has pre-programmed statements that can be issued or tailored. But this takes some time. In this case, there was no longer a threat after four minutes. So officers were not concerned about notifying people about a threat; instead they engaged in securing the crime scene and protecting the area.

Senator Sturm asked whether there are legal restrictions on internet communications that complicate using a generic template that is imprecise about specifics but precise about instructions. VP Madden replied that those questions are being asked. There are templates. But it takes time to distribute voice messages to 38,000 names. In eight minutes all of the messages were sent.

VI. Announcements and Remarks
A. Faculty Senate President
1. COACHE Survey of Faculty Job Satisfaction
   The survey is ongoing. Associate Provost Bratsch-Prince said that there had been a 29% response rate so far.

2. Office of Equal Opportunity Training
   Faculty and staff have received e-mails from the Office of Equal Opportunity (training@workplaceanswers.com). Faculty, who are considered supervisors, have to
complete three training modules: Title IX Awareness and Violence Prevention, Unlawful Harassment Prevention for Higher Ed Faculty, and Unlawful Harassment Prevention Supervisor Supplement for Higher Ed Faculty. President Dark said that ISU President Leath would like everyone to complete the training. GAs and TAs will be notified when students are notified.

Senator Selby said that the e-mail notice failed to communicate the mandatory nature of the training (“would like” and “opportunity”). President Dark acknowledged this, but replied that she was asking senators to communicate to their faculty that this training is mandatory.

3. Committee on Student Affairs
President Dark asked for more nominations for people to serve on the committee by tomorrow. Nominees do not need to be faculty senators.

4. Faculty Senate Elections
The election for President-Elect will be in January. In February will be at-large elections. March will have Council Chair elections. And departmental senators will be seated in May.

5. Angel Tree
President Dark thanked all participants in making the Angel Tree a success.

6. Joint GSB and FS Effort
FS and GSB are working together to develop an online module describing aspects of the university about which many students have questions. Examples include: what do faculty do besides teach? How are class offering decisions made? How are student evaluations used? What is tenure? The hope is to finish the project by Spring Break and have it in place for use in the Fall.

B. Faculty Senate President-Elect
President-Elect Schalinske noted that the Spring Faculty Conference, “Online Education,” would be April 22 (Tuesday) in Durham Great Hall from 8 to 12, with lunch followed in the Campanile Room from 12 to 1.

Senator Smiley-Oyen asked for clarification about “online.” President-Elect Schalinske said it included anything that involves the use of the internet, not just distance education. In short, any and all uses of technology.

C. Provost
1. LEARN Study
Provost Wickert reported that the LEARN study is ongoing. The learning management system options are being evaluated. A needs assessment report will be issued in January.

2. Search for VPR
Four public interviews were conducted. Videos of the open forums and Q&A are available on Provost’s website; faculty are invited to submit comments on the finalists until Friday, December 13.
3. Office of Equal Opportunity Training
Provost Wickert stressed that the training is important. The goal is to train everyone on campus, including faculty, staff, and students. The target completion date is February 3. Each module took Provost Wickert about one hour.

4. Reiman Gift
Roy and Bobbi Reiman made the generous philanthropic gift of $25 million. The donation will be used to make significant improvements to the south side of campus, including the south end of the stadium, as well as parking spaces, improvements to recreation fields and the entrance to Reiman Gardens.

5. BOR Meeting
The Regents approved tuition rates for next year. The rates are contingent on the state legislature providing a 4% increase to the general fund. The proposal will hold tuition flat for Iowa resident undergraduate students; there would be a 1.7% increase for non-resident undergraduate students; 1.8% increase for resident graduate students; and 2.8% increase for non-resident graduate students. All of these rates are at or below the Higher Ed Price Index (HEPI).

There were 37 professional development assignments approved. Provost Wickert received positive feedback about the quality of the proposals.

The Regents approved a new center for arthropod management technologies, which will work with companies on managing pests.

The Regents held a luncheon where faculty receiving Regents Excellence Awards were recognized: Fouad Fanous and Julia Badenhope.

D. Other (GSB - Bauer; GPSS - Prisacari; P&S Council - Mayberry)
Mr. Bauer reported that GSB is looking into matters of course availability. A student had complained that in his focus area in his major courses were no longer taught because there are no professors with relevant expertise. GSB connected that student with the dean’s office, the department chair, and the provost’s office.

Mr. Kleinheskel reported that the GPSS research conference is being planned. They are looking for faculty judges for posters or oral presentations, as well as a speaker.

Mr. Mayberry reported that the topic for the spring conference will be “Continuing the Voyage.” He reported a successful discussions about shared governance with professional and scientific leaders from Iowa and UNI. P&S Council has revived brown bag seminars. The last meeting had John Stein from Steinway talk about effective listening skills. In January, Randy Dean, the “Totally Obsessed” Time Management Guy, will talk on taming the e-mail beast.

VII. Unfinished Business
A. Name Change: Agriculture and Society [S13-1] - Wallace
No discussion. Motion passed without dissension.
B. **Undergraduate Minor in Food and Society [S13-2] - Wallace**
No discussion. Motion passed without dissension.

C. **Discontinuation of Master of Agriculture in Professional Ag [S13-3] – Wallace**
No discussion. Motion passed without dissension.

No discussion. Motion passed without dissension.

VIII. **New Business**

Senator Wallace said that there are still some students remaining in program, but the number of faculty has declined. It is not anticipated that the number of faculty will be increased to maintain the program and accreditation. No comments.

B. **Revision to FH 9.3.3 – [S13-10] - Taylor**
Senator Taylor, member of J&A Council, said that the policy arose from a specific appeal case, where the party requested a different makeup of the AHIC committee. The request was accommodated. J&A Council realized that it would be beneficial to remind chairs to consider issues of diversity when nominating a committee. No comments.

C. **Revisions to FH Chapter 7 – [S13-9] – Taylor**
Senator Taylor said that the proposal aims to accomplish several things. It describes what constitutes “abandonment of position”; simply responding to e-mails does not constitute fulfilment of position responsibilities. Research misconduct is distinguished from other types of academic misconduct. There are procedural clarifications of the process for faculty misconduct proceedings (major and minor sanctions). The policy clarifies and adds people to the list of those entitled to notice when proceedings take place, what the conclusions are from the meetings, and what the outcomes of the process are.

D. **Revision of FH 5.4.1 [S13-13] - Cunnally**
Senator Cunnally said that there was a slight but significant change of language. There was confusion about whether part time faculty would have to complete the equivalent of 12 full time semesters (24 to 36 part time semesters). That was not the intent of the policy. The proposed change clarifies that the wording applies to part time as well as full time NTE faculty.

Senator Sturm asked what “equivalent” means. Does it include activity off-campus? Senator Cunnally replied that the aim is to give NTE faculty the opportunity to include time served outside of the university in equivalent activities (e.g., NGOs, government, industry) that could be counted as time served for the 12 semester requirement. The aim is to give departments the opportunity to include outside activity as equivalent.

Senator Bigelow observed that “part time” faculty may not be able to achieve the same level of accomplishment as full time over the same time frame. Why should part time faculty be considered for promotion at the same time? Senator Cunnally said that the aim of the proposal...
was to follow the actual practice of departments. It is up to department evaluation committees to determine whether part time faculty are eligible for the promotion or advancement.

**E. Revision of Conflict of Interest in FH Chapters 7 & 8 [S13-14] -- Cunnally**

Senator Cunnally said that there are some mismatches between the FH and the Policy Library. This proposal concerns Conflict of Interest and Commitment policy. The Governance Council has tried to update the policy so that the FH does not conflict with the policy library. A lot of chapter 8 was removed because of conflict. No comments.

President Dark cautioned senators that changes to FH should be taken seriously. Questions, comments, amendments should be submitted in writing to the relevant council chair or President Dark. Ms. Angstrom should be copied on any such message.

IX. **Good of the Order**

None

X. **Adjournment**

The meeting adjourned at 5:00 p.m.

**NEXT MEETING TUESDAY, JANUARY 21, 2014 — 3:30-5:00 P.M., GREAT HALL, MU**

Respectfully submitted January 14, 2014,

Annemarie Butler
Faculty Senate Secretary