IOWA STATE UNIVERSITY FACULTY SENATE
EXECUTIVE BOARD MEETING MINUTES
OCTOBER 7, 2014
3:00-5:00 P.M.
107 LAB OF MECHANICS

Present: Bigelow, T. (Academic Affairs); Bratsch-Prince, D. (Associate Provost); Butler, A. (Secretary); Dark, V. (Past President); Freeman, S. (RPA); King, D. (Business); Holger, D. (Associate Provost); Martin, R. (CALS); Minion, C. (Veterinary Medicine); Owen, M. (J&A); Paschke, T. (FDAR); Rippke, S. (Parliamentarian); Schalinske, K. (President); Selby, M. (Governance); Sturm, J. (LAS); Wallace, R. (President-Elect); Wicker, J. (Senior Vice President and Provost); Zarecor, K. (Design)

Substitutes: P. Martin for D. Russell (CHS); C. Williams for V. Schaefer (Engineering)

Guests: P. Tanaka

I. Call to Order
The meeting was called to order at 3:02 p.m. when a quorum was reached.

II. Consent Agenda
A. Agenda, Executive Board Meeting October 7, 2014
B. Minutes, Executive Board Meeting September 2, 2014
Several corrections to the minutes were noted. President-Elect Wallace moved to accept the changes and the consent agenda. Senator Owen seconded. The motion passed without dissension.

III. Special Order: Paul Tanaka – Intellectual Property Assignment on Hire
Mr. Tanaka described the change as affecting the letter of intent (LOI) for new hires, including P&S staff and graduate students. Mr. Tanaka and Associate Provost Bratsch-Prince pledged to post a FAQ to the web, including why ISU has this assignment process. ISU allows faculty to keep IP on work where there is not a substantial contribution from the university. This proposal is to protect faculty and institution, in possible disputes about ownership. (He cited Stanford University’s liability for not complying with the Bayh-Dole Act.) Even with the proposed changes, ISU needs to think carefully about how to handle current employees.

Past President Dark said that in order to make an informed decision, EB needs to see the proposed LOI. How would prospective faculty interpret the language? Mr. Tanaka replied that the FAQ would answer such questions. Past President Dark recommended that the FAQ accompany the LOI. Mr. Tanaka replied that that was not what the Provost’s Office wanted.

EB discussed a variety of problem cases. Senator Selby raised concerns about protections for faculty working with students. Mr. Tanaka confirmed that when faculty supervise, they are mentors, and the students own the IP. He added that there are other problem cases, such as companies that require students to sign over IP in order to receive financial support for their projects.
The action that Mr. Tanaka requested was understanding of the purpose of this proposal and approval so that the Provost’s Office could proceed.

IV. Announcements and Remarks
A. President
President Schalinske reported that he delivered a short presentation at the meeting for new department chairs. He highlighted different parts of the Faculty Handbook that are most relevant to new department chairs.

President Schalinske said that he received two responses to his e-mail to EB members concerning a meeting with the TIER group about shared governance.

B. President-Elect
President-Elect Wallace reported that a FS representative is still needed for the Transportation Advisory Council. There is also an opening for a FS representative on the Web Access and ADA Compliance committee. He thought that the committee chair from the FS IT committee would be a good candidate for the latter. He promised to send an e-mail to caucus chair soliciting nominations.

Past President Dark noted that there had been major changes concerning IT and no report was given to EB about those changes. She would like to see that. Senator Selby concurred, noting that the report should be given to FS.

C. Senior Vice President and Provost
Provost Wickert supplied four handouts: (1) an annual report for the inaugural year of continuous improvement plans for course-level assessment; (2) an overview of the classroom improvement study; (3) a table of faculty hiring underway; and (4) the legislative request for next year.

The purchasing and admission proposals have been approved. Now Deloitte has laid out more business cases, including human resources, finance, IT, and facilities. A vote is expected at the November BOR meeting. Provost Wickert summarized the proposals.

Deloitte expects to hire another consultant for academic affairs in the coming month. The review of academic affairs should be underway by the end of the semester or spring. Associate Provost Holger reminded EB that the proposals do not mandate ways for the recommendations to be implemented; that is left up to each university. Senator Selby voiced concern about proposals sounding good in principle but being bad when greater detail is provided.

Senator King asked about continuous improvement. Provost Wickert said that one good outcome has been that instructors teaching different sections of the same course have talked about commonalities, sharing, and uniformity. Currently the accreditation self-study is being written, in advance of next year’s accreditation. The self-study documents how we are implementing course improvement. Associate Provost Holger added that this process has provided evidence that different sections of the same course are equivalent.
Senator Zarecor asked how Deloitte came up with their figures for their estimates. She took the HR proposals for consolidation to communicate a critique that university employees are not working as hard as they could. Provost Wickert replied that no one is claiming that people are not working hard. The proposals come from interviews with a wide variety of employees about sources of frustration in their activities, and the proposals are ways to lessen frustration and improve efficiency.

D. Council Chair Reports
Senator Bigelow reported that the Academic Affairs Council discussed the TIER study. He also noted that Academic Affairs has some motions in progress, including the second reading of the minor in Leadership Studies.

Senator Selby reported that Governance Council has been discussing issues surrounding notice of non-renewal of NTE contracts.

Senator Paschke said that FDAR has been discussing eligibility requirements for the title of Distinguished Professor.

E. Caucus Chair Reports
Senator Martin reported that Human Sciences met with the dean.

Senator Sturm asked EB to consider two issues concerning the library. The library is searching for a new dean, and during this transition period, he thought it is important to solicit faculty feedback on how the library is or is not meeting research needs. Senator Sturm asked EB to consider inviting Joyce Garnett to talk to FS and field questions. Provost Wickert pointed out that the library has hired a consultant to advise about the future of academic libraries, electronic access, and allocating resources in the face of escalating costs. Senator Freeman asked whether the Library Advisory Council would be involved in the collection of data and feedback. Senator Sturm replied that it would be essential. Associate Provost Bratsch-Prince expressed hope that candidates would be on campus in the spring and a new dean would begin by July 1. She added that it would be good to have general faculty input throughout the search.

Senator Sturm’s second request was to ensure that there would be a representative from the library to FS, even if the representative were not faculty. He noted that recent hires have been as P&S staff, and through attrition and retirement, there will be a time when there are no library faculty members. EB heard the concern but recognized that FS is composed of faculty representatives.

Senator Williams reported that the Engineering caucus met with the dean. He expressed concerns about unfunded mandates about risk management and lab safety.

Senator King reported that the Business caucus met and is working to develop a college-wide journal list.

Senator Zarecor reported that the Design caucus has been discussing problems with RMM.
Senator Martin reported that the CALS caucus met with the dean.

V. Unfinished Business
A. Minor in Leadership Studies [S14-1] – Bigelow
Senator Freeman proposed, on behalf of faculty from CALS, that the minor be put on hold. CALS had proposed a minor in leadership and learning sciences, which was approved by FS last spring, but was vetoed by President Leath. The proposal would allow time for the two proposals to be compared and discussed.

Provost Wickert explained that President Leath’s concern was that the CALS proposal was too “silod.” He recommended that FS think carefully about how many leadership minors we want, especially in light of the TIER study.

Senator Owen moved to withdraw the minor from the agenda so that FS may study the matter further. Senator King seconded. After discussion and a motion to extend the meeting by ten minutes, the motion failed, 4-9.

VI. New Business
A. Elimination of Facilities and Educational Resources Committee under the FDAR Council [S14-2] – Paschke
Senator Paschke noted that there has been no activity from this committee since 2002-2003. Senator Freeman recommended that the item be removed from the agenda, because elimination of a committee would require a change to the bylaws and therefore would require a different motion. Parliamentarian Rippke added that the new motion would need to be routed through Governance Council. Senator Bigelow wondered whether the committee might not become more important with increasing enrollments and greater demand for classrooms. (A motion to extend the meeting by 5 minutes was approved with one dissenting vote.)

B. Changes to FH 5.2.2.1 Standards for Promotion & Tenure [S14-3] - Selby
Past President Dark observed that this was a correction to FH and therefore not a matter for discussion. It should be on the consent agenda. Senator Owen moved to place this item on the consent agenda. President-Elect Wallace seconded. The motion passed without dissension.

VII. Approval of the October 14, 2014 Faculty Senate Agenda
Senator Butler moved to accept the modified agenda. Senator Minion seconded. The motion passed without dissension.

VIII. Good of the Order
Senator Paschke encouraged EB members to get flu shots.

VIII. Adjourn
President-Elect Wallace moved, and Senator Butler seconded. The meeting adjourned at 5:14 p.m.

NEXT MEETING – TUESDAY, NOVEMBER 4, 2014