IOWA STATE UNIVERSITY FACULTY SENATE  
EXECUTIVE BOARD MEETING MINUTES  
NOVEMBER 4, 2014  
3:00-5:00 P.M.  
107 LAB OF MECHANICS

Present: Bigelow, T. (Academic Affairs); Butler, A. (Secretary); Dark, V. (Past President); Freeman, S. (RPA); King, D. (Business); Martin, R. (CALS); Paschke, T. (FDAR); Rippke, S. (Parliamentarian); Russell, D. (Human Sciences); Schalinske, K. (President); Selby, M. (Governance); Sturm, J. (LAS); Wallace, R. (President-Elect); Zarecor, K. (Design)

Substitutes: Koziel, J. for V. Schaefer (Engineering)

I. Call to Order
The meeting was called to order at 3:03 p.m. when a quorum was reached.

II. Consent Agenda
A. Agenda, Executive Board Meeting November 4, 2014
B. Minutes, Executive Board Meeting October 7, 2014
The minutes were amended to clarify that EB did not give its blessing to Paul Tanaka with respect to the changes to letters of intent. President-Elect Wallace moved to accept the changes and the consent agenda, and Senator King seconded. The motion passed without dissent.

III. Announcements and Remarks – 3:32 p.m.
A. President
President Schalinske announced that there are four vacancies of faculty representatives on the All-University Judiciary Board. The SVPSA Student Advisory Board needs one or two faculty representatives. Past President Dark recommended contacting Ann Smiley-Oyen for the latter board.

President Schalinske also reported that the report on the continuous improvement plan has been distributed to the provost’s office and BOR. President Schalinske said he would share it with EB. President Schalinske also asked EB to consider whether to invite Karen Zunkel to discuss the report at the EB meeting on February 3.

B. President-Elect
None.

C. Senior Vice President and Provost
None.

D. Council Chair Reports
Senator Bigelow reported that Academic Affairs anticipates a name change to be voted on at the November 18 meeting. They are also discussing add/drop policies.

Senator Paschke (FDAR) and Senator Selby (Governance) said that their items were on the agenda as new business.
Senator Freeman said that RPA and J&A had no reports.

E. Caucus Chair Reports
No report from Engineering or CALS.

Senator Russell reported that Human Sciences caucus met with the dean. They raised concerns about post-award support. For example, the School of Education has an NSF-supported grant about STEM education. There is no administrative support in the award budget. The NSF holds that this is what indirect funds are for. More broadly, when investigators from several different departments have project, there needs to be a director, but the NSF will not fund that. Senator Freeman recommended bringing the matter before the FS Research Committee, which meets with the VPR on a monthly basis.

Senator King said that the Business caucus is looking into the IOB process. Senator Freeman again recommended contacting the FS Research Committee.

Senator Zarecor said that the Design caucus met with the dean and discussed the budget. The Provost’s Office is pushing for bigger classes and more classes for non-majors.

Senator Sturm said the LAS caucus will meet with the dean on Thursday.

IV. Unfinished Business
None.

V. New Business
A. Undergraduate Certificate in Computing Applications [S14-3] – Bigelow
Senator Bigelow said that the certificate was aimed especially at students in biology or physics who need computer training. Senator Selby raised a question about why MIS students could participate in the certificate program, but students from Computer Science or Computer Engineering could not. Senator Freeman replied that the only core courses are from Computer Science. Senator Selby dissented, noting that there is strong crossover with MIS.

B. FH 5.3.4 Post-Tenure Review [S14-4] – Freeman
Senator Freeman noted that the two arguments for the salary bump have been shown to be invalid. One was that the link between unacceptable duty and PTR was a stick, which needed a carrot. Second, the salary bump would help resolve salary compression issues. Since the current PTR policy was approved, sixteen faculty have received salary bumps (approximately 10%). This is higher than was expected. However, the individual faculty who receive the bump are not affected by salary compression. Secondly, PTR is not punitive. There have been five cases of “below expectations.” Senator Freeman added that five faculty have retired under the threat of unacceptable performance of duty. There has been one appeal of a termination from unacceptable performance of duty and one resignation. Some faculty have retired before PTR.
President Schalinske noted that chairs were reluctant to bring up unacceptable performance of duty. Senator Freeman added that the policy puts the responsibility on the dean. Senator Selby added that chairs like that policy lays out what they could do. Senator Freeman pointed out that the revision holds that an administrator cannot change the outcome; but if a chair disagrees with the committee’s finding, the chair needs to let the dean know. The department chair is tasked with ensuring that the review plan is implemented.

Senator Butler observed that different departments make PTR more onerous than others. Is there some minimal set of expectations? Senator Freeman replied that his department asks the faculty member to supply an updated vitae and a two page document explaining the impact of work. He added that feedback is always good. Senator Butler disagreed. She asked whether there were examples of best practices available. Senators thought that the Provost’s Office might be willing to provide these.

Past President Dark expressed dissatisfaction with the change requiring a letter of agreement or disagreement from the chair to the dean. Senator Koziel replied that the PTR committee would like to know what the chair says to the dean. Past President Dark replied that the materials go to the dean, but the letter should not be addressed to the dean.

C. FH 5.4.1.1 Lecturer and Clinician Eligibility Criteria [S14-5] – Selby
Senator Selby said that the proposed changed concern only senior lecturers and clinicians. The maximum length of a contract for such faculty is five years, but the minimum is not as clear. She thought it was understood that the minimum was two years, but that was not explicitly stated. This has created problems with providing timely notice not to renew.

D. FH 3.4.1.1 Nonrenewal and Termination of Appointment [S14-6] - Selby
Senator Selby said that “terminal” was a problematic word. Elsewhere in FH, it means “the end,” but that is clearly not the intention here. Sometimes another contract is forthcoming.

Senators talked about other problems beyond the purview of this amendment. Senator Selby replied that this policy is addressing the “easy” problems first.

E. FH 6.3.1.1 Distinguished Professor [S14-7] – Paschke and Selby
Senator Selby said that the proposal was introduced for faculty who are being recruited who do not wish to lose their current title of distinguished professor. The proposal here would make them eligible for the title, but would not guarantee them. EB compared the two proposals and made changes to phrasing. With these modifications, the final motion passed without dissension.

VI. Approval of the November 11, 2014 Faculty Senate Agenda
Senator Butler moved. Senator King seconded. The motion passed without dissension.

VII. Good of the Order
Senator Selby pointed out Suzanne Hendrich thought that the text in FH 10-8 does not include the President and the Provost in the approval stream. Senator Selby disagreed with that reading. Past President Dark said that Hendrich’s point was that the text does not mention the President. Senator Selby pointed out that under former ISU President Geoffrey, the President and Provost approved proposals together. President-Elect Wallace observed that the Graduate Council and Graduate Dean could be independent approvals too. Past President Dark said that formally the President brings proposals before BOR. This allows the President to veto curricular proposals.

Senator Sturm announced a performance by Amara Quartet on Sunday.

Past President Dark raised concerns about an e-mail received from Associate Provost Holger to chairs and DOGEs. The curricular changes announced in the e-mail were never brought forward for discussion by FS. Past President Dark recommended that senators alert their DOGEs to add a comment about the lack of input prior to the decision and that such proposals should be forwarded to FS Curriculum Committee. In other words, she would like to see that Graduate Council not be the last word on graduate curriculum.

VIII. Adjourn
The meeting adjourned at 5:05 p.m.