The Proposal for Discontinuation of Minor, Certificate or Graduate
Specialization

1. Name of administrator, academic unit or group originating the proposal. Include the name
   and email of contact person(s).

2. Name of the program.

3. Name of the academic unit that administers the program.

4. Rationale for discontinuation.

5. Availability of similar programs at other Regent's institutions.

6. Enrollment data for current and previous four years.

7. A survey of students currently enrolled in a program to determine the impact of the
   discontinuance on their academic plans. The survey should attempt to identify students
   who wish (i) to complete the program; (ii) to transfer to other programs at the same
   institution; and (iii) to leave the institution.

8. On the basis of the data collected, a projection of faculty and staff needed to
   accommodate student needs in order to maintain program quality, and both a time frame
   for, and the costs of, program phase-out.

9. A description of the impact of the discontinuance on underrepresented student populations
   and on women.