Faculty Senate Curriculum Committee (FSCC) Minutes  
Monday October 18 2016  
2:10 – 3:00 PM  
Room 107 Lab of Mechanics  

Attending: G. Brown (substitute for A. Ramirez -Vet Med), S. Hendrich (Human Sciences), C. Hulsebus (Registrar), D. Jacobson (Eng), G. Miller (LAS), S. Saad (Registrar), T. Sapp (Bus), C. Schwab (CALS), J. Strand (Grad College), K. Zunkel (Provost Office).

1. Review of Agenda  
   Agenda was reviewed, with no amendments.

2. Approval of Minutes from March  
   Miller moved to approve. Schwab seconded. Approved.

3. Items forwarded from AAC:  
   No items forwarded. AAC is currently working on several projects.

4. Review of Diversity Requirements  
   Still in progress – no report available

5. Unfinished business:  
   No unfinished business to cover.

6. New business:  
   a. College report reviews:  
      There are three college report to review this meeting and the rest will happen at the next meeting.
      1. CALS Report was presented. Hendrich moved to approve. Miller seconded and it was unanimously approved.
      2. BUS report was presented. Hendrich moved to approve. Miller seconded and it was unanimously approved.
      3. VET report was presented. Schwab moved to approve. Hendrich seconded and it was unanimously approved.
      There was some discussion about the enrollment numbers of experimental courses being submitted for new courses. The recommended number of 18 students for undergraduate courses was stated. There was discussion about this recommended number. There was also clarification that courses required in major are exempt from this recommended number.
   b. Dual listing courses that are currently grad courses (Strand – Grad College):  
      There is a form for proposing a dual listing 400 /500 courses when both courses don’t exist. However when the 500 course already exist, there is loophole in the policy that causes most 400 course being dual listed not to have the same review through the Graduate Curriculum and Catalog Committee and use the same dual listing form. There was an informative discussion on this topic to get clarification on the issues. Hendrich made the motion – all undergraduate and graduate dual listed courses must be approved by the Graduate Curriculum and Catalog Committee (GCCC). Miller seconded the motion and it was unanimously passed.

7. Old business/updates:  
   Hulsebus presented the topic of sub head courses and some of the current issues with how these courses are be used today. These courses can be added by memo. Hulsebus will
bring examples of these sub head courses so additional discussion can occur for exploring options to define limits for them.

**Next meeting:** November 15, 2016 at 2:10pm in 107 Lab Mechanics