Faculty Senate Curriculum Committee Minutes  
Monday November 15 2016  
2:10 – 3:00 PM  
Room 107 Lab of Mechanics

Attending: C. Schwab, CALS; Char Hulsebus, Registrar; Travis Sapp, Business; Alejandro Ramirez, Vet Med; Gordie Miller, LAS; Sunghyun Kang, Design; Karen Zunkel, Provost’s Office; Bree Marmur, CALS; Suzanne Hendrich, HS; Doug Jacobson, Eng

Review of Agenda

Minutes from Oct 18, 2016, motion by Hendrich, seconded by Ramirez, approved 7-0

Unfinished business:

Review of Diversity Requirement (AAC will get report first). No discussion.

New Business:

- College report review
  - Human Sciences: motion by Schwab, seconded by Miller, approved 7-0
  - Interdisciplinary Graduate Programs: motion by Hendrich, seconded by Schwab, approved 7-0
  - Engineering: motion by Schwab, seconded by Miller, approved 7-0
  - LAS: motion by Miller, seconded by Hendrich, approved 7-0
  - Design: motion by Miller, seconded by Ramirez, approved 7-0

College reporting process was discussed. Questions were raised as to the purpose and value and what minimum information is required by the Board of Regents who approve the catalog. Value was seen in making a list of all course changes readily available across the campus after the June 1 deadline each year, which is necessary to facilitate curricular changes dependent of course offered by other units. Karen Zunkel will explore if the Board of Regents office should be asked for clarification as to what minimum information they require from ISU prior to approving the annual catalog, in the interest of efficiency.

Deadline and timelines were clarified—the deadline for updating all catalog information other than course changes (that were due by Jun 1, 2016) is Dec 1, 2016: this includes masthead, curricula and 4-year plans for each academic unit. The full draft version of the catalog will then be available for viewing in December.
Char Hulsebus urged committee members to let her know as soon as possible if college level approval is not needed for catalog changes from departments within a college; the current assumption is that all department catalog changes also require college-level approval, in the workflow.

- Dec meeting—several items will be discussed.

**Old Business / updates:** none

**Next meeting:** Dec. 6, 2016, 2:10-3 pm