Review of Agenda

Attending: Hendrich (HS), Jacobson (Eng), Dilla (Bus), Youngs (ALS), Wallace (LAS), Rupp, Hulsebus, Strand, Holger, Danielson (Vet Med), Campbell (Des), Thompson (Chair)

Meeting called to order at 1:13 pm

Approval of Minutes from December 3, 2013

Moved Jacobson seconded Wallace approved unanimously with corrections

Items forwarded to AAC since our last meeting: Proposal for TESL Minor in LAS

Unfinished Business:

1. Subcommittee task updates]
   A. Website–Header sections to be written, length of appointments on roster, links to college committees incomplete, new link to electronic experimental course form will be added
   B. Proposed new course form – Update from Char (will do demo at end of meeting), paper copy is not available now, electronic version is live, Char will send link to Sherri for FSCC webpage
   C. Template for procedures for proposed changes based on Table 10.8 (Jan). JT provided a revised template, discussion on approvals included changing footnotes to further clarify practices. This was approved and will be forwarded to FS Governance Council and EB for action.

2. Follow up on memo to catalog editors for catalog changes in response to Early Credit Task Force (additional action needed). No action taken.

3. Academic Standards item on GPAs (should be referred back to colleges - Rob) No action taken.

4. Form to document curriculum proposal approvals/vote tallies (Rob, Curt) – this has been sent to Sherri.

5. Proposal for name change of Genetics Interdepartmental Program – with results of college votes – we need someone to help Dr. Tuggle assemble his vote info when he has it as per item #4 above. Youngs will assist, still waiting for Vet Med and LAS college votes.

6. Purpose for and possible modifications to annual college reports (Jan to contact Dr. Holger). Discussed, Holger will pursue w Board Office, he indicated that BoR expects this level of detail when catalog is changed, someone in the board office examines this. Char can provide the course change data in a standard format and make an FSCC template that can be updated by each college with narrative on significant trends. Holger will ask board office about what detail is needed.

7. Lakeside Lab Courses – new coordinator at ISU?. No new person identified yet, Wallace will follow up. EEOB and NREM probably need to be involved. U of I is coordinating curriculum.

New Business:
1. Learning and Leadership Undergraduate Minor Proposal (attached, prior voting also attached). Discussed. BUS considers leadership to be outside of curriculum. Questions were raised about articulation with existing CLPS certificate, and how this relates to needs of the different colleges, disciplines. Youngs moved approval, Jacobson seconded. Approved 6-0.

2. Concurrent BS/MBA for Major in Chemical Engineering (attached). No approval by FSCC needed. Prior voting: Eng. College Curric. Committee 8-0-0; CoE Faculty 159-10-1

3. Name Change Bioengineering Minor to Biomedical Engineering Minor (attached) Prior voting: Eng. College Curric. Committee 8-0-0; CoE Faculty 150-19-1 Hendrich moved and Jacobson seconded. Approved 6-0.

4. Demo of experimental course form - Char. Under tutorials in Catalog editing you can get help on completing. Question was raised about creating a pdf from the form, this will be checked. Can use "page review" to send a link to others who need to be consulted. Cross listed courses should be automatically in the workflow. FSCC expressed appreciation to Char for getting this accomplished. If review needed by Academic Standards and Admissions, how to link that to the form will be explored. Char will provide demos as needed. Recirculation of courses will be easier. Reoffering of X courses may be discussed further to clarify how many times a course should or may be offered, these do not automatically go into the catalog. Char will generate a list of X courses for each college for use in catalog preparation, will send that out soon.

5. Internship credits question (Rob). Will discuss at a future meeting.

Meeting adjourned at 2:26 pm

Forthcoming FSCC Meetings (all 107 LoM unless indicated): February 6, 20 (104 LoM); March 6, 27; April 3, 17; May 1