Attending:

Voting members: Doug Jacobson (ENG; FSCC chair), Tom Brumm (CALS), Mark Hargrove (LAS), Anne Clem (BUS), Jonathan Fox (CHS), Jelena Bogdanović (CoD)
Ex-officio: James Klimavicz (GPSS Grad. Student Representative), Shawn Boyne (Provost’s office, Academic Quality and Undergraduate Education), Jenni Keitges (Registrar), and Shawna Saad (Associate Registrar).

Guests: Valentina Salotti (Associate Dean, Business), Chad Gasta (WLC), and Nell Gabiam (WLC).

Doug Jacobson, FSCC chair, convened the meeting at 3:00pm.

- Short introduction of the participants. Agenda reviewed, minutes assigned.
- Approval of FSCC minutes from November 7, 2019; vote 6 (for)/0 (against)/0 (abstain).
- Items forwarded from AAC: none.

Unfinished Business:

1. Various items to address this year; a handout passed by Doug Jacobson regarding the Undergraduate/Graduate Programs Policy and Procedures, AY 19-20 Priorities as charged by subcommittee #1: Curriculum Consistency [from fall 2019: Doug Jacobson, Tom Brumm, Jonathan Fox, Jelena Bogdanović, James Klimavicz, and Judy Strand. Suggested participation from advising student services. Registrar representatives will serve as conveners; from Jan. 2020 meeting Shawn Boyne (Provost’s office, Academic Quality and Undergraduate Education), Jenni Keitges (Registrar), and Shawna Saad (Associate Registrar) included; Mark Hargrove to be included as well]

   First priority: US Diversity
   Task force committee already formed, put together by executive board with representatives from various constituencies; co-chaired by Ann Marie VanDerZanden and Jonathan Sturm. Short discussion.

New Business:

1. Minor in Middle Eastern Studies

Proposal from the WLC presented by guests Gasta and Gabiam. All relevant documents sent in advance and briefly discussed. A motion was made to approve the proposal pending correction of the credit hours (currently 15 to 23) with 6 credits for electives as a result for correcting language of the proposal regarding language requirements (instead of prerequisite for language requirement to have the language requirement as co-requisite) page 10; as well as correcting the language regarding the assessment as presented on page 2. Motion seconded, and unanimously approved: vote 6 (for)/0 (against)/0 (abstain).

2. Undergraduate Certificate in Soil Science

Proposal presented by Tom Brumm. All relevant documents sent in advance and briefly discussed. Brumm clarified an intent to have certificate as an option from within agronomy. Short discussion
regarding the perception of having 31 credits with only 9 credits being independent. A motion was made to approve the proposal, seconded, and unanimously approved: vote 6 (for)/0 (against)/0 (abstain).

3. Name Change: Entrepreneurship Minor
Proposal from the College of Business presented by guest Salotti. The current name Entrepreneurial Studies Minor has been in use for some 20 years now, and is outdated. A motion was made to approve the proposal to change the name to Entrepreneurship Minor; seconded, and unanimously approved: vote 6 (for)/0 (against)/0 (abstain).

New Business from the floor:
1. Procedure as how to undo dual listing of courses
Presented by Hargrove, explained by Keitges and additionally discussed by committee members. To be handled with due diligence within the college and based on the course content; several options in order to avoid going back to X courses: keep one course number, and allocate new for the second course with revised/new title and content; or two new numbers if entirely two new course titles and contents.

With no other items to discuss, meeting adjourned at 3:59 pm.

Respectfully submitted,