Iowa State University
Faculty Senate Academic Standards and Admissions Committee
Minutes for March 25, 2010 Meeting

Attendance: Geoff Abelson (chair), Mike Retallick (AgLS), James Werbel (Business), John Maves (Design), Kathy Jones (Registrar), Nancy Osborn Johnsen (LAS), Phil Caffrey (Adm), Barb Licklider (CHS), Karen Zunkel (Provost Off.), Mary Jo Gonzales (DSO), Frank Peters (ENGR), Dan Vass (GSB)

1. Welcome and introductions.

2. Minutes of 01/28/2010; Motion by Licklider, 2nd by Retallick. Approved.

3. Incomplete Policy “Process” Change Request: Jones submitted a final proposal requesting a change in the processing of paperwork associated with submission of an incomplete as a final course grade. Although there were no objections to the proposal, it was decided that this item should be taken back to the respective academic affair committees and college student services personnel for input. This item will be a topic of business for the April 29th meeting.

4. Caffery updated the committee on the university undergraduate enrollment and admission numbers for fall 2010. Initial student enrollment target numbers have been adjusted upward based on the application trends for the year. At this point in the cycle, the university is projected to hit the revised target.

5. Jones asked that the committee revisit the Academic Renewal Policy, specifically the eligibility requirement which states that a student must not have enrolled at the university for five or more consecutive years. Committee members were asked to take this topic back to their respective units for discussion. This issue will be an agenda item at a future meeting.

6. A recommendation, which evolved out of the discussions with the math department regarding the utilization of Aleks and the department’s interest in improving instruction, was made requesting that a letter of support be written encouraging the administration to support faculty efforts to improve instruction and encourage the utilization of student data in the decision-making process in those courses that have the largest percentage of drops and grades lower than C. No action was taken.


Submitted by Michael S. Retallick