Iowa State University Faculty Senate Academic Standards & Admissions Committee
Academic Year 2010-2011

Agenda for October 19 (311 Enrollment Services Center)
Theme: One university having a clear foundation of expectations for all students

Current Committee
Dean Adams (LAS), Ryan Bergman (Institutional Research), Terri Boylston (HS), Phil Caffrey (Admissions), Laura Doering (Admissions), David Failing (GPSS), Jesse Goff (VET), Mary Jo Gonzales (Multicultural Student Affairs), John Maves (DES), Frank Peters (ENG), Mike Retallick (ALS), Kevin Scheibe (BUS), Dan Voss (GSB), Karen Zunkel (Provost Office), Lee Burras (chair)

Proposed Agenda & Items
1. Welcome & review “minutes”

2. Old Business
   a. Establishing minimum grades in courses and programs, Terri Boylston

3. New Business
   a. Item: Proposed change in language to the Drop Limit policy. Laura Doering

   This change is being proposed to reflect the “intent” of the policy. The Office of the Registrar proposes the addition of the text highlighted in yellow to clarify that first term means first term as a degree-seeking student.

   Drop Limit policy
   Source: Iowa State University Catalog
   Students are limited in the number of courses they may drop during their academic career. (This refers to drops processed after the fifth day of classes of each semester.) Students who entered Iowa State University as freshmen are allowed to drop a maximum of five courses during their undergraduate career. If they entered at a level above freshman classification or in the College of Veterinary Medicine, they are allowed to drop a maximum of four courses. Courses dropped during their first term of degree seeking enrollment at Iowa State are not included in this limit, nor does the summer count as a first term for this purpose. Students who enroll at Iowa State University as undergraduates after receiving a bachelor’s degree are permitted two drops. Exceptions to the drop limit may be made for courses that must be dropped for reasons beyond the student’s control. These exceptions are granted only by the dean or other authorized person in the student’s college.

   With the increasing number of new, direct from high school students entering Iowa State having already earned college credit, this clarification could assist us in applying this particular policy in the spirit in which we believe it was originally intended.

   b. LIB 160. Information Literacy. (1-0) Cr. 1. F.S.SS. Prereq: for students whose native language is not English: Completion of English 101 requirement. Eight-week course required for undergraduate degree. Provides a solid understanding of information literacy and the research process with emphases on finding, evaluating, and using scholarly information; the ethical and legal framework related to information use; and utilization of library discovery tools. To be taken as early as
possible in the student's undergraduate career. See course descriptions of Engl 150 and Engl 250 for requirements related to Lib 160. **Satisfactory Fail Only**

c. Regents Admissions Index – report to Faculty Senate?

4. Items being discussed or being considered for discussion at the Academic Council
   a. “Encourage” versus “requiring” instructors to allow make up work/exams when a student misses class due to an official university activity.
   b. Changing the "add-drop" process to not require instructor signatures.
   c. Reducing steps involved in approving curriculum changes.
   d. Position statement regarding publication of “faculty teaching ratings.”
   e. Examining how teaching expectations of faculty, TA’s and others are evolving as budget cuts occur.
   f. Examining methods to rely more on outcomes to drive curriculum evolution.
   g. Review of US Diversity and International Perspective Requirements

5. Next meeting:  **November 16 @ 4:10 p.m. in 311 Enrollment Services Center.**