Attendance: Rob Wallace, Chair; Frank Peters; Dave Holger; Robert Martin; Heather Greenlee; Brad Skaar; Abbie Lang; Joanne Olson; Teresa Paschke; Jana Byars

Meeting called to order at 2:14 PM

Welcome to Abbie Lang, GSB representative.

Minutes from 9/10/13 meeting. Motion Martin. Second Paschke. Discussion: Peters noted that item b. under the Academic Standards Committee report ‘Does not ensure compliance by departments and students at catalog and DARS’ was an incorrect statement and asked that it be struck from the minutes. Minutes approved unanimously with this amendment.

Committee Reports

FSCC Report: Rob Wallace for Jan Thompson

Curriculum Portal: The committee is putting the finishing touches on the curriculum portal.

A few bugs identified at last meeting that will be addressed before the page goes live. The electronic form will only accept complete requests, facilitate review by committee members and routing for appropriate approval. In addition requests for permanent catalog status for a course will be expedited.

E-access to forms will be based on a hierarchical approval structure.

Website that lists all current approvers for a program/department/college will be maintained by registrar’s office.

There will be a period of overlap where paper and online new course requests will be accepted.

The questions to determine if the new course needs to be approved by the Academic Standards Committee are available from the new form.

There is a different form for a new major, but it will also be available on at the same Curriculum Portal website.

ASAC Report: Peters

Committee has not met yet this academic year. No report. First meeting on Friday September 27.

Outcomes Assessment Committee: Skaar

New State legislature assessment requirement: (Note: This was not a charge of the OAC, but rather they were advisory to development of the reporting tool). Discussion continued regarding website reporting tool. In particular, ways to ease concerns of faculty who do not know what reporting requirements will be.

Request to narrow/specify charge of OAC committee: To be effective, the committee is requesting that FS ACC more clearly define their charge. One focus that was been discussed was
for the OAC to oversee a centralization of outcomes collected by colleges. This centralization would help to prepare ISU for institution level reporting.

Unfinished Business

Master’s of Public Administration: Still on hold.

Evaluation of ISU Comm: (Wallace): Meeting next week. Will discuss status of evaluating programs integrating higher-level discipline specific courses into their curriculum. More to report next meeting.

Early Credit Task Force: Report is complete.

Special GPA or grade requirements: Informational sheet that summarizes all current policy. Has been approved by AAC. Will be available via Curriculum Web Portal.

New Business

Task force to study Quality of Instruction at ISU: This request to AAC by several faculty was motivated by recent increases in enrollment. Discussion on this matter included what might be assessed (student outcomes, other measures of student well-being, faculty well-being, percentage of a given student’s courses that are ‘large’), what would be reported, how data might be interpreted, what is expected impact of such an endeavor.

For discussion next time: How to address the problem of students registering for courses without having the necessary prerequisites. This is a problem because they are taking space from students that are qualified and need course to progress.

Respectfully Submitted,

Heather Greenlee