ACADEMIC AFFAIRS COUNCIL
MINUTES
TUESDAY, 6 May 2014
2:10-3:00 P.M. - 107 LABORATORY OF MECHANICS


I. Call to Order, 2:13 pm. Minutes recorder: Jana Byars

II. Approval of Minutes of 8 April 2014; no additions and corrections; Martin moved to accept, seconded by Skaar. Unanimous approval 2:15 pm

III. Announcements
   A. General Announcements:
      1. Outcomes Assessment Change Revision - Second Reading on 6 May
         Second reading at FS today
      2. BS in Early Childcare, Education, and Programming-Second Reading on 6 May
         Second reading at FS today
      2. New AAC Chair: Prof. Tim Bigelow (Electrical & Computer Engineering)
         Welcomes and introductions were made. Promises for paperwork were made.
      3. Council changes; new or leaving members; day/time preferences for Fall 2014?
         Colleges remain. Peters, Martin, and Skaar remain. Thompson cycles off to be replaced by Doug Jacobson.
   B. Other Announcements from floor.
      Holger: likely to spearhead a task force to explore better options for the electronic catalog. Convening in the fall at some point with representatives from academic advisors, curriculum committees, administrators, and other “stake-holders.” This could very well involve considerable involvement from this body.
      End of the year annual report complete, to us, and out to FS

IV. Committee Reports:
   A. FS Curriculum Committee – Thompson
      Modification for coding prerequisites in the catalog were approved.
      Working on possible changes for college reporting.
   B. Academic Standards and Admissions Committee - Peters
      No report
   C. Outcomes Assessment Committee – Skaar
      Identifying sources of evidence to begin to use to write pieces in the quality assurance document of the accreditation.

V. Unfinished Business:
   ◦A. Enforcement of Prerequisites/De-registering students without pre-reqs. – Peters
will meet over the summer
Wallace will liaise.
C. Other Unfinished Business?

VI. New Business:
● A. Minor in Leadership Studies – proposal review.
   guests: Diane Bystrom, Catt Center and Clint Stephens, leadership studies
   2004: three classes, that developed into a minor, then a 21-hour certificate.
   Minor: 15 hours, fewer choices. Now offers 6 courses with three full-time faculty members who
   will have home in psych.
   Skaar offered suggestions for change in the language of the learning outcomes to
   make the assessment more easily managed. However, no change in the language was directly
   proposed and no changes were made.
   call to vote: 2:32 pm; outcome: 6-0-0
   B. New Business from the floor – none.

VII. Next Meeting: Fall 2014 (Day and Time TBA) – Lab. of Mechanics 107
VIII. Adjournment

● Action Item
   ○ Awaiting resubmission/more data
   Remaining AAC Meetings: *6 May