Meeting was called to order at 2:10 by Chair Bigelow. 

Attendance: Timothy Bigelow (ENGR), Chair; Michael Clough (sub for Joanne Olson) (CHS); Robert Martin (CALS); Dan Naegle (DES), Doug Jacobson (FSCC), Frank Peters (ASAC), Kathryn Leidahl (GSB), Tim Day (CVM), Dave Holger (SUPP).

2. Minutes.

The minutes of November 18, 2014 were reviewed. Martin moved, second by Leidahl to approve these minutes. Motion was approved, seconded and passed unanimously.

3. Announcements. GSB representatives have been meeting with members of the committee to get feedback on a proposal to include transfer credits into the ISU GPA. This item will be discussed at a later meeting.

4. Committee Reports.

   A. FS Curriculum Committee – Jacobson 
      upcoming in meeting
   B. Academic Standards and Admissions Committee – Peters 
      none
   C. Outcomes Assessment Committee – Skaar 
      none
   D. Government of the Student Body (GSB) – Kathryn introduced herself as the new representative for GSB

5. Unfinished Business.

   A. None


   A. Dave Holger explained a proposal for a new course University Studies 110X which is an international first year experience seminar and is designed to count as an ISU International Perspectives course for transfer students with less than one year at a US university. As part of the proposal students with less than one year at a US university will NO longer be exempt from the ISU International Perspectives course requirement. Peters moved and Martin seconded. Motion was approved, seconded and passed unanimously.

   B. The committee had some discussion about the on-line math placement exam and whether the exam was subject to potential cheating. As part of the discussion the committee talked about providing better education of students taking the exam about academic dishonesty. The committee also discussed having a person from the Math department come to talk about the exam
C. There is a committee being formed to look at polices for on-line testing at the ISU testing centers and how to handle the peak load. The AAC committee will provide a representative to the new committee.

D. There was discussion about trying to identify low enrollment minors. The committee will ask the FSCC to gather information from the colleges.

E. New Business from the floor was requested and none offered.

7. Adjournment. Moved and seconded and passed unanimously at 3:15 pm.

Respectfully submitted by
Doug Jacobson