The Academic Affairs Council approved a request from the Academic Standards and Admissions Committee to modify the policy and wording of the University Catalog involving students taking courses with Pass/Not Pass grading. Three changes to this policy were approved:

A. Removes the restriction of undergraduate students being first required to have earned a minimum of 40 credits; advisor approval is still necessary, and students still can not be on academic probation to opt for P/NP.

B. Clarifies the time when a decision must be made to switch from graded to P/NP and vice versa; identifies the credits as P/NP as they apply to the maximum 9 credits allowed (which remains the same).

C. Allows a student to repeat a P/NP graded course, in the same manner as an A-F graded course.

The revised section of the University Catalog showing the edits appears below, edits shown in bold:

Pass-Not Pass Grading

Students may choose to take a maximum of 9 semester credit hours on a Pass-Not Pass basis, meaning that only a P or NP will be recorded as their final grade in the course. The purpose of P-NP grading is to encourage students to broaden their education by taking courses outside the usual program of study for their major and minor disciplines. The following policies apply:

1. Undergraduate students who have earned at least 40 semester credits and who are not on academic probation (P) at the beginning of the semester are eligible. A special (nondegree) student must obtain approval from their academic adviser and college dean.
2. Only elective courses may be taken on a P-NP basis. In specific majors, some restrictions may apply, so students should consult with their academic adviser.
3. Except for restrictions on its own undergraduate majors, a department may not deny the availability of any of its course offerings on a P-NP basis.
4. Courses offered on a satisfactory-fail basis may not be taken P-NP.
5. Students should register for a P-NP course in the same manner and at the same time that they register for their other courses. Students should then change to P-NP by processing a schedule change form with their academic adviser's signature in the P-NP approval section of the form.
6. Students who elect to change back to a graded basis should process the change using the P-NP section of the schedule change form.
7. Changes to or from a P-NP basis must be made before the last day to drop (usually the Friday of week 10 of the term). If the change from P-NP to a graded basis is made after the first 10 class days of a semester (first five days of summer session), the course will count toward the total P-NP credits allowed.
8. Registration on a P-NP basis is not indicated on the instructor's class list. Students will receive a P if their grade is D minus or better and an NP if their grade was F.
9. Neither P (earned grade of D minus or better) nor NP (earned grade of F) is counted in calculating a student's grade point average (GPA).
10. When students change their curriculum, any P credits that they have accumulated will be accepted by the new department if such credits are in courses normally accepted by the department.
11. Credits taken on a P-NP basis at another institution and transferred to Iowa State may be applied as electives in a student's degree program if the credits are otherwise acceptable in that program. The number of P-NP transfer credits that can be accepted depends on the number permitted by the institution from which the student is transferring. If a student transfers more than nine semester P-NP credits, no additional Iowa State P-NP credits can be applied to the student's degree program.

Repeating Courses.

1. The most recent grade for a course a student repeats will be used in computing the student's cumulative grade point average rather than the previous grade(s), up to a limit of 15 credits. (This could result in a lowered grade point average if the second grade is lower than the first, or even loss of credit if the grade is lowered to an F.) All grades will remain on the student's record.
2. Students may repeat any course for which an F grade, an NP grade, or any passing grade was received.