Committee Members Present:
  Suzanne Hendrich, FSHN, Chair of AAC
  Sanjeev Agarwal, Marketing, College of Business
  Michael Clough, Curriculum & Instruction, College of Human Sciences
  Brad Dell, Music & Theatre, College of Liberal Arts & Sciences
  April Katz, Art & Design, College of Design
  Robert Martin, Agricultural Education & Studies, College of Agriculture and Life Sciences
  Jim Thompson, Faculty Senate Curriculum Committee
  Greg Luecke, Mechanical Engineering, College of Engineering
  Dave Holger, Executive Vice President and Provost Office

Guests Present:
  None

Approval of Previous Meeting Minutes

Motion to approve December 10, 2009 minutes made my Katz, seconded by Martin & passed unanimously

Committee Reports

(a) Jim Thompson, Faculty Senate Curriculum Committee
  1. New Minor in Engineering Sales. Motion to approve made by Clough, seconded by Martin, & passed unanimously.
  2. A couple new programs are coming through FSCC.
  3. Discussion regarding new catalogue and procedures regarding discontinuation of program. Deadlines will likely be delayed, but even then some will be late. Discussion ensued regarding current push to discontinue programs for budgetary reasons and whether these changes will appear in new catalogue. Even if changes do appear in new catalogue, current students must be permitted to graduate in a reasonable time period. Courses that are discontinued must have substituted courses for students completing degrees under an old catalogue. Difficulty will be in getting documents to Faculty Senate for two readings prior to vote. However, the Faculty Senate can decide to require only one reading.
  4. Discussion occurred regarding the need to ensure the FSCC website and Provosts webpage are consistent regarding the procedures for introducing a new minor when a major already exists. Katz made motion to reconcile Provosts web page so that it is consistent with the FSCC website, Dell seconded, & passed unanimously.
  5. The idea was put forward that to save time and resources, perhaps the approval process for particular approvals (e.g. department chairs having to sign grade changes) should be simplified. Perhaps an electronic approval process can be created for a number of these kinds of approvals.
  6. The issue was raised about transfer students who earn degrees at ISU, but don’t take any courses in the major because they earned all those credits prior to registering at ISU. Departments need to pay attention to their requirements and what they approve at community colleges and other institutions. Perhaps majors need to be reviewed to determine whether students may graduate without 400 level courses.

(b) Academic Standards and Admissions (AS&A)
  No report as Geoff Abelson was not in attendance.
New Business

Student evaluations and their role in promotion and tenure was briefly discussed. Student representatives would like a role in discussing faculty evaluations and the role they play.

Meeting Adjourned at 9:00 AM

Next Meeting: Thursday, February 18th, 2010 at 8:00AM

Minutes prepared by Michael Clough