Minutes
Academic Affairs Council
ISU Faculty Senate
October 13, 2009

Meeting started at 8:00 AM
Present: Abelson (FSAS), Agarwal, Clough, Dell, Hendrich (Chair), Katz, Luecke, Martin, Thompson (Chair FSCC)
Absent: Bracha

Minutes of the last meeting: Move to accept by Katz; Second by Dell; Motion approved.

Curriculum:

Jim Thompson (FSCC) reported the following:

1. Procedure for New Inter-disciplinary Program Approval:
   a. The following was discussed last May at the final FSCC meeting of the year. I was to present this to the Academic Affairs Council, however there were no meetings left last year. The problem presented was that it is difficult to coordinate curriculum reviews of some of the more interdisciplinary graduate programs because they have components in many colleges. So, it was recommended that the Faculty Senate consider a changed process for these kinds of program reviews at the college level. Suggestion is that the person or group in charge of the program proposal (after approvals by the faculty in the potential participating departments) decide upon a lead college for the first college review, go through that process, and then bring it to the Graduate Catalog and Curriculum Committee for the next review. Since each college has a representative on the Graduate Catalog and Curriculum committee, there would be a chance to discuss the proposal as a group and decide if one or more additional college curriculum committees should review and discuss the program in more detail. This would create a sequential review, rather than a concurrent review. This is expected to streamline the process for programs and curriculum committees alike. Disciplinary programs in a single college would be required to follow the review schedule that we presently employ.
   b. After considerable discussion, the FSAAC recommended that FSCC discuss the process to make sure that sequential process is better than the concurrent process or whether it is better to suggest improvements in the concurrent process to make it more effective. Sequential process, for example, may introduce new issues such as the need for the original department or college to vote again after a second department of college has modified the original proposal. Such back and forth may delay the approval process too.

2. The undergraduate name changes:
   a. FSCC on September 29, 2009 approved following name changes:
      i. Apparel, Merchandising, Design, and Production to Apparel, Merchandising, and Design
ii. Hotel, Restaurant, and Institutional Management to Hospitality Management
   b. The Graduate College is considering the graduate changes for the same departments.
   c. Martin made a motion to accept FSCC's recommendation; Dell seconded; Motion passed.

3. Undergraduate Certificates:
   a. FSCC also approved the following pertaining to Undergraduate Certificates:

      The 2009-2011 Iowa State University catalog, page 38, lists the requirements for undergraduate certificates. The Office of the Registrar proposes a friendly amendment to those requirements, #10.

      Current:

      10. A notation of a completed certificate will be made on a student's transcript

      Proposed:

      10. A notation of a completed certificate will be made on a student's transcript and a printed certificate will be awarded.

   b. Dell made a motion to accept FSCC's recommendation; Martin seconded; Motion passed.

4. Announcements or issues currently under consideration by FSCC:
   a. Catalog will go online in Jan 2010.
   b. Experimental course form has limited options for type of course.
   c. A student can demand a declaration of a minor after graduation.
   d. Minor proposed in Nuclear Engineering for non-ISU students.

5. Abelson (FSAS) reported following issues under consideration by FSAS:
   a. How close to finish a student has to be to attend the Spring Commencement in lieu of the Summer Commencement that has been discontinued.
   b. How to account for community college credits taken during high school for admission of freshmen entering directly from high schools.

Submitted by: Agarwal