Academic Affairs Council Meeting  
October 13, 2008  
107 Lab of Mechanics

Minutes

Committee Members Present:  
Suzanne Hendrich, FSHN, Chair of AAC  
Geoff Abelson, Academic Standards and Admissions  
Vlastislav Bracha, Veterinary Medicine  
Nancy Grudens-Schuck, College of Agriculture and Life Sciences  
Michael Clough, College of Human Sciences  
Greg Luecke, Mechanical Engineering  
Jim Thompson, Faculty Senate Curriculum Committee

Guests Present:  
None

Approval of Previous Meeting Minutes

September 15, 2008 Minutes – Motion to approve, Clough; second, Grudens-Schuck; Approved  
September 26, 2008 Minutes – Motion to approve, Grudens-Schuck; second, Thompson; Approved

Committee Reports

(a) Geoff Abelson, Academic Standards and Admissions (AS&A)  
Geoff raised the issue of departments on campus sending changes regarding grade requirements, special GPAs, and prerequisites to the catalog editor (registrar’s office) without having had changes approved by AS&A. Geoff maintained this did not follow established procedures, and that he and the secretary in the registrar’s office who handles these matters have received some flak. Suzanne stated that the faculty handbook (sections 10.3 and 10.3.1) may not clearly state all that AS&A expects. Geoff will send 1998 policy statement to Suzanne. The suggestion was raised to create a form with a check list to address this problem.

(b) Jim Thompson, Faculty Senate Curriculum Committee  
Issue raised about timing of votes for curriculum approvals to meet catalog deadlines. LAS has a request that will be put forth December 4th. This may create a problem to meet the catalog deadline. Various suggestions were put forward to address this.

New Business

Discussion occurred regarding section 10.8 of the faculty handbook. Original and revised sections were discussed. Changes were recorded by Suzanne and will be sent to committee members.

Meeting Adjourned at 3:08 PM

Next Meeting: Monday, November 10, 2008, 2:10 to 3:00PM

Minutes prepared by Michael Clough