Academic Affairs Council
September 26, 2008
Minutes, approved 10/13/08

Attending: Suzanne Hendrich, chair
April Katz, Design College
Nancy Grudens-Schuck, Agriculture College
Jim Thompson, Curriculum Committee Chair
Geoff Abelson, Academic Standards & Admissions Committee Chair
Dave Holger, Provost Office

Council charge reviewed and voting make-up of council discussed

Tabled approval of September 15 meeting (Didn’t have a quorum of those present)

Faculty Senate Curriculum Committee Report (Jim) At last meeting a discussion of College Reports due in December occurred. Reports can be extensive so that a summary was made to distribute to the senate. College reports will be sent to Academic Affairs Council and then will be forwarded to the senate.
Suzanne: Need to make the information clear and available to those who want the information. Need to make sure the timeline is feasible for a senate vote. The senate probably will look at different colleges reports on different days.

Academic Standards and Admissions Committee Report (Geoff) College of Business: new minor for non-majors, reviewed process for getting special grades, GPAs, and prerequisites into catalog.
Dave: This year faculty senate will approve new guidelines for admission guidelines, particularly for potential students in the gray area coming directly from high schools who don’t meet the admissions index.
Suzanne: November or December would ideally be the time for the task force to bring this to the senate for discussion.

Faculty Handbook Section 10.8
Based on events from the past year this section needs to be clarified. Faculty handbook changes must go through the governance council and the documents group within that. Suzanne needs to meet with the executive committee to determine the best way to bring this to the senate. The revised document must meet the Regents requirements and allow for accommodation of the diversity between the colleges. All of Section 10 in the Handbook seems to be under our council’s domain per Suzanne. Admissions Standards changes approved last year will need to be reflected in this section. Our council is charged with looking over this section.
Dave Perhaps the approval of new curriculum must be accomplished ‘in the spirit of shared governance and meet the guidelines of the specific college’s governance document.” This will permit flexibility.
Suzanne Two major changes are needed: Clarify specific changes, ie.: minor, certificate, etc… Clarify procedure for college approval. Suzanne will write a draft and bring it back to us.

Adjourned: 4:00

Submitted by April Katz