Minutes
Academic Affairs Council
October 4, 2005
107 Lab of Mechanics

The meeting was called to order at 9:10 am.

Present: Carol Roskey (Chair), Ed Braun, Laura Doering (guest), Marwan Ghandour, Kathy Jones (guest), Ken Kruempel, John Maves, Peter Reilly, Sriram Sundararajan

Kathy Jones and Laura Doering from the Registrar's Office came to the meeting to discuss the policy on minors and the proposed policy on undergraduate certificate programs. The discussion focused on minors that have restrictions on participation, such as the proposed minor in Digital Media. The question was raised concerning whether the enrollment restrictions of these minors were consistent with the current minor policy in the catalog.

A motion was made by Maves (second Sundararajan) to remove the following sentence from the current minor policy statement: Undergraduate students in any college may elect to meet the requirements of any undergraduate minor offered in the university. After further discussion the motion was defeated.

More discussion of enrollment restrictions on minors followed. Carol Roskey asked that the college curriculum committee chairs survey restricted minors in their colleges in order to assess whether the restrictions are compatible with the current catalog statements and report the results at the Faculty Senate Curriculum Committee.

Ken Kruempel led a discussion of the draft proposal concerning undergraduate certificates. The certificate would formally recognize focused study that is greater than that required for a minor, but less than what is required for a major. The Faculty Senate Curriculum Committee has developed a draft proposal "New Program Approval Procedures for an Undergraduate Certificate." Our committee will react to the proposal in the near future.

Proposed M.S. in Seed Technology and Business. Ken Kruempel talked about the approval process this program has gone through. He summarized the justification for the program and discussed the clientele that this distance
education program is intended to serve. The program will be offered through continuing education and it will enroll cohorts of students that will move through the program together over a period of three years. A discussion followed.

A motion was made to approve the M.S. in Seed Technology and Business (moved- Reilly, second- Sundararajan). The motion passed unanimously.

The meeting was adjourned at 10:10.

Minutes taken by Ed Braun.